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 Civic Centre, Windmill Street, Gravesend DA12 1AU

Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

- ☐ Yes
☒ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

Repair of existing timber casement window on front elevation, repair of existing chimney by replacement flaunching with integrated lead tray, lead valley repairs between roof slopes and installation of new extractor fan in rear wall to serve bathroom.

Has the development or work already been started without consent?

☐ Yes

☒ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

☐ Don't know

☐ Grade I

☒ Grade II*

☐ Grade II

Is it an ecclesiastical building?

☐ Don't know

☐ Yes

☒ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

☐ Yes

☒ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

☒ Yes

☐ No

If Yes, please describe and include the planning application reference number(s), if known

Ref. No. 20140163 Application for Listed Building Consent for the attachment of external lighting to the house (Permitted, 11/04/2014).

Ref. No. 20110509 Application for Listed Building Consent for removal of the existing internal blockwork partitions and replacement with timber studwork (Permitted, 09/08/2011).

Ref. No. 20100946 Application for Listed Building Consent for alterations to two windows on north and east elevations on the out-rigger, alterations to internal layout on ground, first and second floors; reinstatement of library and secondary stair on ground floor; replacement of heating, hot and cold water, plumbing, electrical and alarm installations; renewal of kitchen and bathroom fittings; structural repairs to basement; specialist conservator repairs to main staircase ceiling and internal and external repairs to building fabric (Permitted, 20/12/2010).

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- ☐ Yes
☒ No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- ☒ Yes
☐ No

If Yes, do the proposed works include

a) works to the interior of the building?

- ☒ Yes
☐ No

b) works to the exterior of the building?

- ☒ Yes
☐ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- ☐ Yes
☒ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- ☐ Yes
☒ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

See supporting documents:

Existing Ground Floor Plan

Existing First Floor Plan

Existing Second Floor Plan

Existing Side Elevation

Existing Front Elevation

Proposed First Floor Plan

Proposed Second Floor Plan

Proposed Rear Elevation

Proposed Side Elevation

Proposed Front Elevation

Existing Dormer

Proposed Dormer

Design and Access Statement including Heritage Statement, North Wing Owletts HIA 2023

Materials

Does the proposed development require any materials to be used?

☒ Yes

☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:

External walls

Existing materials and finishes:

N/A

Proposed materials and finishes:

Installation of wall mounted extractor fan, cast iron grille.

Type:

Roof covering

Existing materials and finishes:

Tiling, roofing membrane.

Proposed materials and finishes:

Repair no change to appearance. Chipped or damaged tiles will be replaced to match that of existing. May need to repair leading if found to be defective, any replacement needed to match that of existing material.

Type:

Chimney

Existing materials and finishes:

Remove existing flaunching and pots Any cementitious mortar on stack Laths

Proposed materials and finishes:

Code 6 lead tray will be installed at flaunching level and NHL 3.5 lime constructed over to form new flaunching. Any cementitious mortar on stack replaced with NHL 2.5. Any poor condition laths to be replaced with oak riven laths. Lime plaster applied over laths

Type:

Windows

Existing materials and finishes:

Existing opener on left side. Right side repaired using splice techniques. Existing paint removed

Proposed materials and finishes:

New opener on left side to match existing dimensions, style and glazing bar mouldings. All timber to match the existing, either in soft or hardwood (to be determined). Joinery will be primed and painted white to match existing.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

See supporting documents:

Existing Ground Floor Plan

Existing First Floor Plan

Existing Second Floor Plan

Existing Side Elevation

Existing Front Elevation

Proposed First Floor Plan

Proposed Second Floor Plan

Proposed Rear Elevation

Proposed Side Elevation

Proposed Front Elevation

Existing Dormer

Proposed Dormer

Design and Access Statement, Inc. Heritage Statement North Wing Owletts HIA 2023

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

- ☐ Yes
☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

☒ Yes

☐ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person Role

☒ The Applicant

☐ The Agent

Title

First Name

Surname

Declaration Date

☒ Declaration made

Declaration

I / We hereby apply for Listed building consent as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Date