

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area

Town and Country Planning Act 1990

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Local Planning Authority details:

Gravesham
Borough Council



planning.general@gravesham.gov.uk / 01474 33 73 91
Civic Centre, Windmill Street, Gravesend DA12 1AU

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information.

If you require any further clarification, please contact the Local Planning Authority directly.

1. Applicant Name and Address

Title: First name:
Last name:
Company (optional):
Unit: House number: House suffix:
House name:
Address 1:
Address 2:
Address 3:
Town:
County:
Country:
Postcode:

2. Agent Name and Address

Title: First name:
Last name:
Company (optional):
Unit: House number: House suffix:
House name:
Address 1:
Address 2:
Address 3:
Town:
County:
Country:
Postcode:

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:		House number:		House suffix:	
House name:	PITFIELD GREEN				
Address 1:	WROTHAM ROAD				
Address 2:					
Address 3:					
Town:	MEOPHAM				
County:	KENT				
Postcode (if known):	DA13 0AA				

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

LAND ADJACENT TO
PITFIELD DRIVE/WROTHAM
ROAD. AREA BEHIND
PUBLIC TOILET BLOCK.

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☐ Yes ☒ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

4. Trees Ownership

Is the applicant the owner of the tree(s): ☐ Yes ☒ No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:		First name:	
Last name:			
Company (optional):	MEOPHAM PARISH COUNCIL		
Unit:		House number:	
House name:	ST JOHNS CENTR.		
Address 1:	WROTHAM ROAD.		
Address 2:			
Address 3:			
Town:	MEOPHAM		
County:	KENT		
Country:	UK		
Postcode:	DA13 0AA		

Telephone numbers
Country code: Extension number:

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Country code: Mobile number (optional):

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Country code: Fax number (optional):

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Email address (optional):

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6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

N/A.

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below : tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.
E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

WORK REQUIRED ON PITFIELD GREEN. PHOTOS ATTACHED AS EXPLANATION.

- ① - TREE IS DEAD - NEEDS TO BE FELLED.
- ② - TREE HAS FALLEN + IS DANGEROUS - NEED TO BE FELLED.
- ③ - TREE IS GROWING IN THE FENCE - NEEDS TO BE FELLED.
- ④ - SMALL DEAD TREE - NEEDS TO BE FELLED.
- ⑤ - SILVER BIRCH OVERHANGING SUB STATION - NEEDS A CROWN LIFT. (AS PER RECENT ARBORICULTURAL SURVEY-PAGE ATTACHED).
- ⑥ - ~~xxx~~ - VARIOUS VEGETATION REQUIRES TRIMMING BACK/TIDYING/REMOVING FROM AROUND TREES.

8. Trees - Additional Information

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☐ No

If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☐ No

If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

- Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☐ Yes ☒ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

9. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "relating to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

- Do any of the following statements apply to you and/or agent? ☒ Yes ☐ No
- With respect to the authority, I am:
- (a) a member of staff
 - (b) an elected member
 - (c) related to a member of staff
 - (d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

STAFF MEMBER - FINANCE OFFICER - MEOPHAM PARISH
COUNCIL

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)



For all trees (see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out



For works to trees protected by a TPO (see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?



11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

[Redacted Signature]

Or signed - Agent:

N/A

Date (DD/MM/YYYY):

29.6.26

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code: [Redacted] Extension number: [Redacted]

Country code: [Redacted] Mobile number (optional): [Redacted]

Country code: [Redacted] Fax number (optional): [Redacted]

Email address (optional): [Redacted]

13. Agent Contact Details

Telephone numbers

Country code: [Redacted] National number: [Redacted] Extension number: [Redacted]

Country code: [Redacted] Mobile number (optional): [Redacted]

Country code: [Redacted] Fax number (optional): [Redacted]

Email address (optional): [Redacted]

① DEAD - TO BE FELLED





② TO BE FELLED.- DANGEROUS AS FALLEN OVER.



③

TO BE FELLED.

GROWING IN FENCE
LINE'

④

TO
BE
ELLED
AS
DEAD





⑤ SILVER BIRCH - OVERHANGING
ELECTRICAL SUB STATION - REQUIRE
CROWN LIFT.



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Arboricultural Report for: Meopham Parish Council

Crown Ref: 12390

Site: Various sites in Meopham

Additional Notes: Many of These ash trees are infected with Chalara Ash Die back. The infection is early but is likely to progress and kill the trees. Therefore, given the presence of targets, we recommend they are monitored annually in the summer months, as this is the best time to observe symptoms of the disease. More information on ash dieback can be found here:

<https://www.rhs.org.uk/disease/ash-dieback> ;

<https://www.forestresearch.gov.uk/tools-and-resources/fthr/pest-and-disease-resources/ash-dieback-hymenoscyphus-fraxineus/> and <https://www.woodlandtrust.org.uk/trees-woods-and-wildlife/tree-pests-and-diseases/key-tree-pests-and-diseases/ash-dieback/> .

T019 has significant bark wounds with decay developing, however, the stems, which were probed and sounded, have strong wound wood developing and are considered acceptable at present.

3.4. Climbed Inspection

3.4.1. Trees with defects which are difficult to assess from ground level and therefore require an additional climbed ladder inspection are listed below:

Other Reference	Life Stage	Species	Height	DBH (cm)	North	East	South	West	Photo	Location & Targets	Survey Notes	Inspection Limitations	Physiological Condition	Structural Condition	Recommended Works	Priority	Inspect Frequency (yrs)	Safety Category
	Mature	Horse chestnut (Aesculus hippocastanum)	16	120	10	7.5	10	8.5		Target - dwelling.	Previously reduced Defects: Significant decay developing to main stem at 3.5m where limb/stem previously failed, wound c. 60cm diameter. Significant symptoms of chestnut bleeding canker present	Epilimnic growth and vegetation at base	Fair	Poor	Climbed / ladder inspection of large cavity	High	1	3

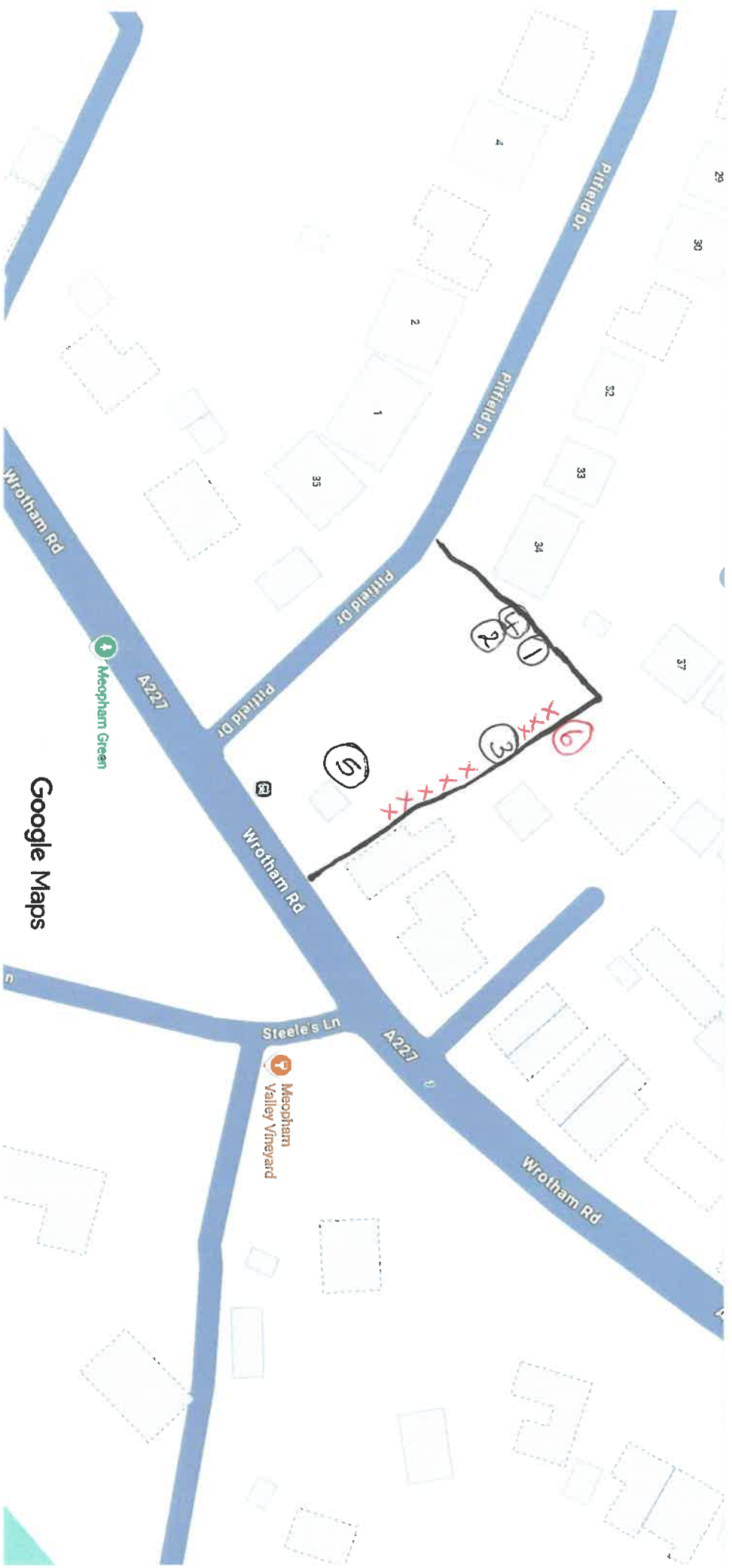
Additional Notes: T009 is located in close proximity to the adjacent dwelling, and there is potentially significant decay developing to the stem associated with the large wound where a limb has previously failed. Therefore, we recommend the wound be inspected/probed as a matter of high priority.

3.5. Trimming Back

3.5.1. Trees that need to be trimmed back from infrastructure are listed below:

Other Reference	Life Stage	Species	Height	DBH (cm)	North	East	South	West	Photo	Location & Targets	Survey Notes	Inspection Limitations	Physiological Condition	Structural Condition	Recommended Works	Priority	Inspect Frequency (yrs)	Safety Category
	Early Mature	Lime (Tilia sp.)	12	45	4.5	4.5	4.5	4.5		Target - road.	2 close growing specimens within wider group. Reduced. Canopies in contact with cricket netting Defects: No significant defects observed	None	Normal	Normal	Prune back from netting	Low	3	1
	Mature	Silver birch (Betula pendula)	15	55	5.5	5.5	4	4.5		Target - building Target - electrical substation	Low foliage over electricity substation Defects: No significant defects observed (stem sounded with mallet)	None	Normal	Normal	Crown lift over substation	High	1.5	2

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Google Maps

