



Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title:	Miss	First name:	Michele		
Last name:	Dullaghan				
Company (optional):	ENVIRO-5 LTD				
Unit:		House number:		House suffix:	
House name:					
Address 1:	DETLING LIME WORKS				
Address 2:					
Address 3:					
Town:	MAIDSTONE				
County:					
Country:					
Postcode:	ME14 3HW				

2. Agent Name and Address

Title:		First name:			
Last name:					
Company (optional):					
Unit:		House number:		House suffix:	
House name:					
Address 1:					
Address 2:					
Address 3:					
Town:					
County:					
Country:					
Postcode:					

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:		House number:		House suffix:	
House name:					
Address 1:					
Address 2:					
Address 3:					
Town:					
County:					
Postcode (if known):					

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

Map is located on the last page of this document

4. Trees Ownership

Is the applicant the owner of the tree(s): **No**
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

Telephone numbers

Country code:	National number:	Extension number:
Country code:	Mobile number (optional):	
Country code:	Fax number (optional):	

Email address (optional):

James.young@gravesham.gov.uk

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☐ **Yes** ☐

Are you wishing to carry out works to tree(s) in a conservation area? ☐ **Yes** ☐

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

All trees are in a conservation area

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below : tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

Unable to insert more pages so full works for all trees are all listed on pages, 4, 5 and 6 below

7. Identification Of Tree(s) And Description Of Works continued ...

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

xxPlease indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall:

If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

☐ Yes ☐

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives.

If YES, you are required to provide for:

☐ ☐ No

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

☐ ☐

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)?

☒ Yes

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted. **Please see site map at bottom of this document**

9. Authority Employee / Member

With respect to the Authority, I am:

(a) a member of staff (c) related to a member of staff

Do any of these statements apply to you?

(b) an elected member (d) related to an elected member

No

(c) If Yes, please provide details of the name, relationship and role

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

xx

For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

x

x

For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- 2inclu2ded all information listed in Question 8?

x

11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

27/11/2025

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

13. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)

G1 – Horse Chestnut × 8 (bank area)

Proposed Works:

- Remove 3 × Horse Chestnut specimens due to poor structural condition and/or decline.
- Grind out stumps to allow for safe replanting/avoid regrowth.
- Remaining 5 trees: Thin crown, Pollard, Crown lift to improve clearance and encourage balanced future growth.

Justification:

Removal of two declining trees to prevent failure, improve group stability, improve on light, and allow remaining trees to develop safely. Thinning, pollarding and lifting of remaining five trees will reduce end-weight remove weak/damaged growth and provide safer clearance over public areas.

T1 – London Plane

Proposed Works:

- Reduce crown height by 4–5m.
- Reduce lateral branches by 3–4m to rebalance crown.
- Provide improved clearance from adjacent building.

Justification:

Large crown encroaching on property. Reduction will rebalance the tree, remove minor defects, reduce wind-loading and prevent future conflict with built structures.

T2 – Ash

Proposed Works:

- Crown raise and lift over footpaths.
- Prune to provide clearance from lamp post.
- No current signs of Ash Dieback

Justification:

Works required to ensure safe pedestrian clearance and avoid obstruction of street lighting. Preventative pruning to maintain healthy form.

T3 – Tree of Heaven (*Ailanthus altissima*)

Proposed Works:

- Remove snapped-out branch.

Justification:

Broken limb poses a hazard; removal is required for safety and to maintain tree structure.

T4 – Ash

Proposed Works:

- Remove small dead branches only.

Justification:

Tree shows no active Ash Dieback. Minor deadwood removal for safety and good arboricultural management.

T5 – Pear

Proposed Works:

- Fell to ground level due to decline / dying condition.

Justification:

Tree is in terminal decline and presents a risk of failure. Removal required to maintain site safety.

T6 – Sycamore

Proposed Works:

- Crown raise to 3m to provide pedestrian/footpath clearance.
- Pollard tree to manage size and future growth.
- Monitor existing cavity/decay in main stem.

Justification:

Pollarding required to manage structural concerns and reduce strain around area of decay. Crown raising required for public safety and access.

T7 – Sycamore

Proposed Works:

- Crown raise and pollard.

Justification:

Routine crown management to reduce weight, maintain structure and ensure safe clearance.

T8 – Sycamore

Proposed Works:

- Crown raise and pollard.

Justification:

Management pruning to maintain safe and manageable crown height/spread.

T9 – Cherry (on the lawn area)

Proposed Works:

- Remove to ground level.
- Replanting as requested by Tree Officer (species TBD).

Justification:

Fell and replant due to low poor quality species. Replanting included to maintain local canopy cover and meet Tree Officer requirements.

Site Map

