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 Civic Centre, Windmill Street, Gravesend DA12 1AU

## Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

|                |                      |
|----------------|----------------------|
| Number         | <input type="text"/> |
| Suffix         | <input type="text"/> |
| Property Name  | <input type="text"/> |
| Address Line 1 | <input type="text"/> |
| Address Line 2 | <input type="text"/> |
| Address Line 3 | <input type="text"/> |
| Town/city      | <input type="text"/> |
| Postcode       | <input type="text"/> |

Description of site location must be completed if postcode is not known:

|                      |                      |
|----------------------|----------------------|
| Easting (x)          | Northing (y)         |
| <input type="text"/> | <input type="text"/> |
| Description          | <input type="text"/> |

## Applicant Details

### Name/Company

Title

First name

Surname

Company Name

### Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

- ☐ Yes  
☒ No

### Contact Details

Primary number

Secondary number

Fax number

Email address

## Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

☒ Yes

☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

☐ Yes

☐ No

☒ Not applicable

## Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Demolition of existing conservatory and erection of a single storey side extension.

Reference number

220001

Date of decision

28/02/2022

What was the original application type?

Householder planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

☒ **Householder development:** Development to an existing dwelling-house or development within its curtilage

☐ **Other:** Anything not covered by the above category

## Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

1) Extension reduced by 3400mm in length eastwards and excludes extending Lounge area

2) Snug/Office:

a) single 2000mm x 1000mm fixed roof window substituted for two separate 1000mm x 1000mm roof windows.

b) Extension West elevation- Full height opening window reduced in size to 550mm wide x 1200mm high opening window

3) Extension East Elevation –Full height opening window omitted and replaced by 2000mm x 1000mm fixed roof window (over dining area)

Please state why you wish to make this amendment

Retrospective permission

- Extension was reduced in length eastwards due to minimal benefit of added space

- Size of windows in east and west elevations amended due to structural issues

- Substitution of single roof windows for two single roof windows to simplify construction and better light distribution

Are you intending to substitute amended plans or drawings?

☒ Yes

☐ No

If yes, please complete the following details

Old plan/drawing numbers

Floor Plan 3921.WD.03B

New plan/drawing numbers

Floor plan 3921.WD.03J

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes

☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

☐ The agent

☒ The applicant

☐ Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes

☐ No

**If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):**

Officer name:

Title

\*\*\*\*\* REDACTED \*\*\*\*\*

First Name

\*\*\*\*\* REDACTED \*\*\*\*\*

Surname

\*\*\*\*\* REDACTED \*\*\*\*\*

Reference

email

Date (must be pre-application submission)

27/02/2025

Details of the pre-application advice received

"You don't need to inform us that the works are complete, but we would advised you to submit a non-material amendment application to cover the fact that you have altered your approved planning permission."

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

## Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Chris Zgoda

Date

22/03/2025