



Gravesham Borough Council
Planning Department
Civic Centre
Windmill Street
Gravesend
Kent DA12 1AU

20 December 2022

Dear Sirs,

**The Coach House West Down Farm Shipley Hills Road Meopham Gravesend,
Kent, DA13 0JP**

Enclosed is a householder planning application, plus supporting documents, in respect of proposals to construct a single storey side extension to the above property.

The documentation comprises:

- Planning application form, ownership certificate and planning fee
- Relevant plans
- Planning Statement

The circumstances and background to this application is set out in the relevant supporting statement.

In the event that there are outstanding concerns or queries regarding the submission please contact me in order to discuss the situation.

I look forward to hearing from the Council at the earliest opportunity.

Yours Sincerely

Kelvin Hinton
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RTPI

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