

Steve Baker **Architect**

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27th January 2025

Gravesham Borough Council
Planning Department
Civic Centre
Gravesend
Kent DA12 1AU

Dear Sir/Madam,

A24300 - Chescombe, Whitehill Road, Meopham
Our reference – A24300/250127/GBC/SJB

On behalf of our Clients, Mr and Mrs S. Mayo, the owners of the property, we confirm the submission online today of a Non-Material Amendment planning application, Planning Portal reference PP-13726189, for the proposed works at Chescombe Whitehill Road Meopham Gravesend Kent DA13 0NY, comprising in addition to this covering letter:

- Completed application form,
- 1000 Location Plan,
- 1101 Proposed Site Block Plan,
- 1110 Proposed Ground Floor Plan,
- 1111 Proposed First Floor Plan,
- 1113 Proposed Roof Plan,
- 1120 Proposed Section AA,
- 1121 Proposed Section BB,
- 1130 Proposed North Elevation,
- 1131 Proposed South Elevation,
- 1132 Proposed East Elevation,
- 1133 Proposed West Elevation, and
- 5100 Schedule of External Finishes.

The proposed amendments comprise minor alterations to the external massing alignment placing the projecting front, rear and side bays on the centreline of the existing building, the internal planning, the external fenestration, the disposition of external finishes and the reduced scale entrance porch.

Should there be any queries or concerns with any aspect of the proposals, we would be pleased to review the proposed works with yourselves in order to achieve an agreed and acceptable proposal prior to the determination of this application.

The respective application fee of £43, including VAT, will be paid separately and directly by the applicant.

We would be pleased to receive the following from you:

- Confirmation of receipt of this application, its validity, registration and that no further information is required,
- A receipt for the application fee,
- Confirmation of the timescale for the formal response to this application.

We look forward to your acknowledgement of receipt of this application at your earliest convenience.

Yours faithfully



Steve Baker
BA(Arch)(Hons) B.Arch(Hons)(Reilly) ARB RIBA

Principal

For and on behalf of Steve Baker Architect

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cc – Mr and Mrs S. Mayo

Enc

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