Wernick Buildings:
Construction Phase Plan

Project: **YIF 31st Gravesend St Aidans Scout Group**

Date of Issue: **10/12/2025**

Revision: **A**

Project Title	YIF 31st Gravesend St Aidan's Scout Group	
Location	31st Gravesend St Aidans 31st Gravesend Scout Hut St Gregory's Cres Gravesend Kent DA12 4HZ	
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1. Introduction

a. This Construction Phase Health and Safety Plan has been developed and produced in accordance with the requirements of the Construction (Design & Management) Regulations 2015. (CDM: 2015).

b. The format and content of this plan address the specific guidance contained within Regulation 12 ACOP guidance, paragraphs 111 – 115.

c. This document forms part of Wernick Group Health, Safety and Environmental Management System comprising:

i. Wernick Group Health & Safety Policy.

ii. Construction Phase Plan.

iii. Wernick Health, Safety & Environmental Procedures and related documents.

iv. While the headings and subjects covered by this plan are generic, the detail provided in the plan itself will make this a 'bespoke' document applicable solely for YIF St Aidan's Scout Group construction project.

d. The plan will be developed as much as is possible before commencement of construction works and procedures and arrangements are applicable to the general organisation of site from initial working operations until completion.

e. Additional documents e.g. risk assessments and method statements will be prepared by Wernick construction staff and specialist contractors and be further developed to reflect actual on-site conditions and requirements.

f. To assist this process, reference to CITB Construction Skills Construction Safety document GE700 and Wernick Group Health, Safety & Environmental Procedures will be implemented to:

g. Identify hazards.

h. Assesses risks.

i. Establish agreed appropriate protective and preventive measures.

j. Provide a means of communication to all parties involved or affected by the operation, including other trades and workers.

k. Ensure that all materials, plant, equipment, and competent people, including supervision is in place prior to start of each activity.

l. Ensure that adequate and competent resources are in place to manage and monitor activities at all times and to minimise risk of unforeseen issues creating unnecessary risks.

m. Explain the monitoring & reviewing procedures at each of the above stages.

2. Project Description

a. Wernick Construction Ltd have been commissioned to install 11 no Modular units providing 307m^2 of space with full mechanical and electrical fit-out including PV panels to the roof space. The new modular building will replace the existing scout hut and comprise of a main hall area, 2no meeting rooms, 1no office space, a storeroom, an accessible WC & shower along with 4no WCs and a kitchen space.

b. Wernick Construction Ltd as Principal Contractor will undertake associated groundworks inclusive of foundations and foul and surface water connections and external surfaces.

c. The external of the building will be covered in Timber Cladding

3. Construction Programme

a. A detailed construction programme is detailed in **Annex A** incorporating key dates:

i. Revision B is dated – 5th December 2025

ii. Award contract - TBC

iii. Proposed main contract works commence – 5th January 2026

iv. Proposed Installation date - 19th February 2026

v. Proposed Handover dates – 8th April 2026

4. Health and Safety Principles and Objectives

a. The principles and objectives of this Construction Phase Plan (C.P.P.) are to ensure the health, safety and welfare of all Wernick staff, contractors and others e.g. close neighbours and visitors entering site, who may be affected by the construction activities.

b. The Health and Safety legislation most relevant to this project is detailed below and Wernick Construction Ltd is committed to complying with these and all the relevant regulations:

i. Health and Safety at Work etc. Act 1974

ii. Management of Health and Safety at Work Regulations 1999

iii. Construction (Design and Management) Regulations 2015

iv. Control of Asbestos Regulations 2012

v. Work at Height Regulations 2005

vi. Provision and Use of Work Equipment Regulations 1998

vii. Lifting Operations and Lifting Equipment Regulations 1998

viii. Manual Handling Operations Regulations 1992

ix. Control of Substances Hazardous to Health Regulations 2002

x. Electricity at Work Regulations 1989

xi. Personal Protective Equipment at Work Regulations 1992

xii. Health and Safety (First-Aid) Regulations 1981

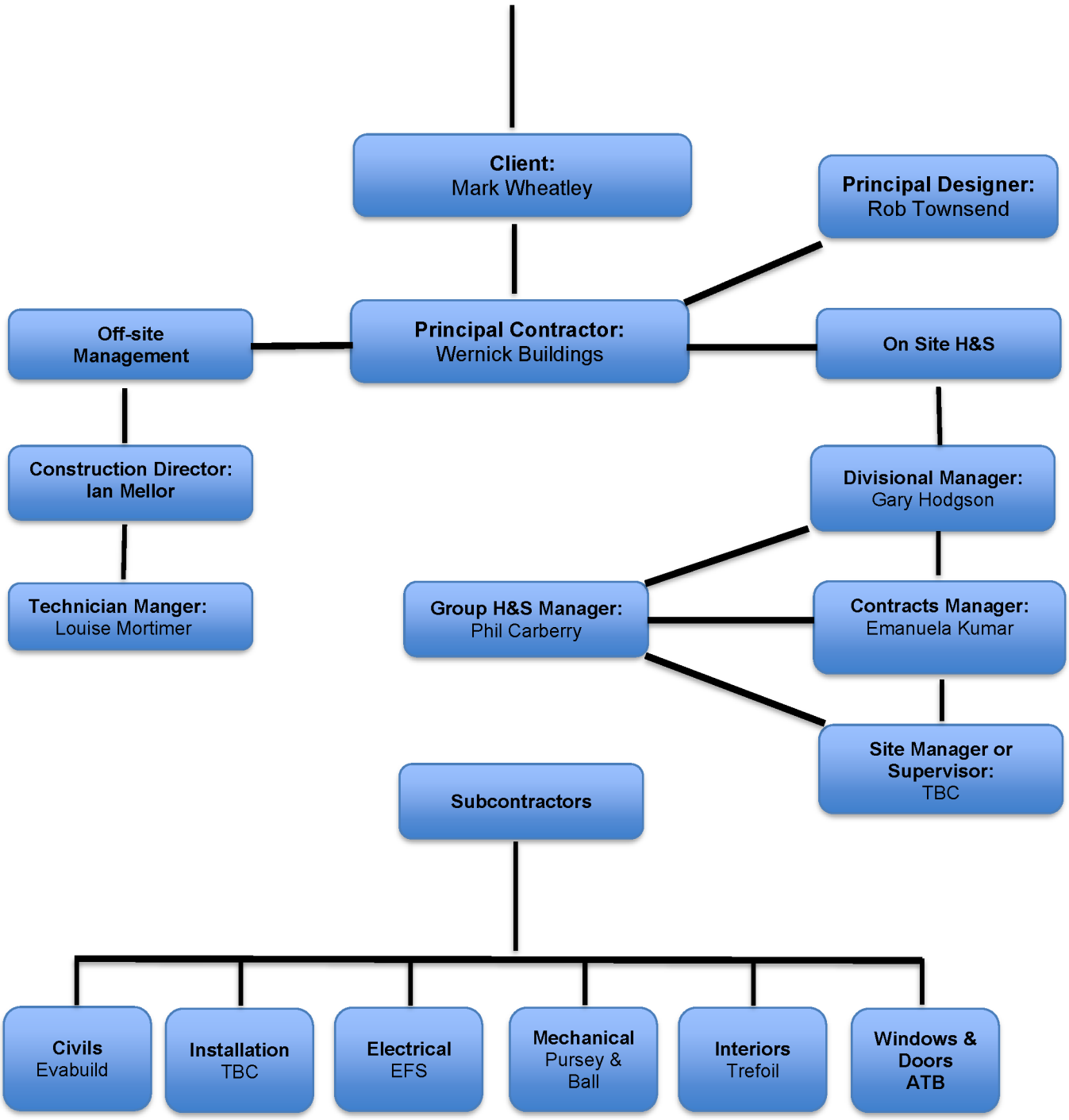
xiii. Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013

c. Further to the above, the Health and Safety Policy and other related Wernick Group Policies have been established to meet obligations under existing UK legislation.

d. Management of the Works:

Director Responsible for Safety:	Ben Wernick
Sales Lead:	Mark Carter
Construction Divisional Manager	Gary Hodgson
Project/Senior/Contracts Manager:	Emanuela Kumar
Site Manager:	TBC
Site Safety Supervisor:	TBC
First Aiders:	Emanuela Kumar
Fire Safety:	TBC
Temporary Works Co-ordinator	Emanuela Kumar

Project Organisation Chart



5. Site Rules

a. The site rules below are applicable to all persons within the site, shall be communicated during a mandatory site induction, and be displayed within canteen.

b. **Arrangement for site induction**. Prior to authorisation to start activities, all Operatives shall be provided with a site-specific induction via a presentation (H&S 29/04b) to communicate the following information:

c. **Introduction to site**.

i. Site description and layout.

ii. Site Organisation (chains of command).

d. **Safety Issues**.

i. Attendance at HS&E briefings (Toolbox Talks).

ii. First Aid and Emergency Procedure.

iii. Location & types of Fire Fighting Equipment.

iv. Location of hazardous substances.

v. Site Disciplinary Procedure.

vi. Requirements for wearing mandatory basic Personal Protection Equipment.

vii. Plant shall only to be used by those trained/competent and authorised personnel.

e. **Health issues**.

i. Requirements for wearing additional PPE e.g., eye, ear and respiratory protection.

ii. COSHH procedures to be followed and Information to be sought if not known.

iii. All workplaces must be kept reasonably clean and tidy at all times and checked before starting work.

iv. Welfare facilities to be left clean i.e., Toilets, Canteen etc.

v. Any person taking or considered to be under the influence of alcohol or drugs shall be requested to leave site and may be subject to instant dismissal.

f. **Environmental issues**.

i. Contractors are required to ensure that minimal noise is made whilst traveling through occupied areas.

ii. All removal and delivery vehicles shall remain on trackway or asphalt where possible to minimise mud being deposited on the highway outside of site. If this is not feasible then wheel washing facility shall be provided including regular a road sweeping as necessary.

g. **General Items**.

i. Risk Assessments/Method Statements shall be communicated and controls implemented at all times.

ii. Site specific rules & standards, Inc. no smoking no drugs and no alcohol.

h. **Arrangement for training**.

i. Contractors are required to identify and ensure necessary training has been undertaken and operatives are competent for planned activities unless they are under the direct supervision of other competent staff.

ii. Records of training and competence shall be provided prior to, or at site induction for:

iii. Mobile plant operators.

iv. Scaffolders.

v. Lifting operators.

vi. Slinger/ Signallers.

vii. Other machine operators.

viii. On-site training shall include training for any other above workers where training needs have been identified.

ix. Additional site and job-specific training shall be provided prior to each worker starting by risk assessment/method statement (RAMS) briefings. Feedback from the workers will be encouraged to ensure full commitment to agreed safe systems of work.

i. **General Rules**:

i. Do not start work until you have attended site induction training and obtained a Permit to Work where necessary.

ii. Only enter authorised work areas.

iii. No contractor shall enter adjoining premises unless authorised to do so by Wernick.

iv. Contractors are not permitted to approach or speak to staff or pupils.

v. Do not consume food or drink in working areas, use welfare facility provided.

vi. Mobile phone only permitted in designated areas.

vii. Alcoholic drinks and drugs must not be taken onto the site. Persons under the influence of drink or drugs are not permitted on site.

viii. No fires are to be lit on site.

ix. Use plant and equipment in the way you have been trained and instructed.

x. Do not intentionally or recklessly interfere with or misuse equipment on site.

xi. Take reasonable care for the Safety and Health of yourself and other persons who may be affected by your acts or omissions at work.

xii. Report any unsafe acts or conditions to your supervisor or manager.

j. **Access and Egress**.

i. Site Entry is via St Gregory's Close - see Traffic Management Plan (TMP) at Annex B.

ii. Contractors are not to enter any other adjoining areas other than the site compound, unless instructed by Wernick.

iii. Personnel must only use designated pedestrian walkways.

iv. It is forbidden to block walkways with pallets, forklift trucks or any other obstruction.

v. A Signaller/Banksman shall monitor traffic movement.

k. **Vehicle operation**.

i. Vehicles are not allowed to entry to site unless authorised by site management.

ii. Deliveries must be coordinated and strictly controlled by site management.

iii. Drivers coordinate deliveries prior to their arrival.

iv. Drivers of vehicles must adhere to the speed limit (10 mph).

v. All persons driving onto the site must only park in designated areas and must not obstruct fire hydrants, fire points and plant access and emergency access routes.

vi. Drivers must have a current and appropriate vehicle licence.

vii. Drivers must follow the designated vehicle routes.

viii. Drivers must be respectful of other vehicle access throughout the site grounds and neighbouring areas.

ix. Drivers must be aware that pedestrians are present and active on site.

l. **Emergency Instruction**.

i. In the event of an emergency:

1). Switch off all equipment.

2). Make your way to the assembly point as directed.

3). Report to the person conducting the roll call.

4). Inform the assembly controller if anyone is missing.

5). Coordinate emergency with emergency services.

m. **Smoking**. Smoking is only prohibited in the designated area on site.

n. **Electrical Equipment**.

i. Electrical equipment must have a current PAT certificate.

ii. Only 110V and battery-operated tools are permitted on site.

iii. Only diesel fuelled generators are permitted on site.

o. **Personal Protective Equipment (PPE).**

i. The minimum PPE required to be worn by all persons entering operation areas of site is as follows:

1). Head protection: Safety Helmet compliant to **EN397** and additionally for anyone working at height, Safety Helmets compliant to **EN397 and EN12492** and secured by straps are required to be worn.

2). Lace up foot protection compliant to EN ISO 20345 (safety boots with midsole protection).

3). Hi Viz vests or jacket.

ii. Additional PPE shall be worn as detailed in task risk assessments or instructed by site management as necessary:

1). Eye protection (safety glasses and/or goggles).

2). Ear protection (plugs or muffs).

3). Hand protection (gloves).

4). Respiratory Protective Equipment (RPE).

p. **Working at height (WAH)**

i. WAH platforms shall be used where reasonably practicable, and Ladders and stepladders only permitted for short duration use, or access/egress to WAH.

ii. Modular units shall be sequentially lifted off delivery vehicles and placed on prepared bases, and it is considered reasonably practicable for operatives to use ladders or stepladders to rig and de-rig for crane lifting.

iii. During installation operatives are required to access multiple points of a building roof for short duration works i.e. bolting together and weather proofing and it is considered reasonably practicable to use a fall arrest system anchored to a crane hook during this phase and emergency arrangements shall be agreed with site management in advance.

iv. Following installation, scaffold shall not be used as means of accessing and working at height externally and all scaffolds shall be erected and inspected by competent persons and a handover/statutory report issued to site management.

v. Scaffold towers used internally or externally, shall be erected/dismantled and inspected by a PASMA certified operatives only and Scafftag or statutory reports issued to site management.

6. **Housekeeping**

a. General site conditions, including toilets and welfare facilities shall be monitored and maintained by site management to be kept clean and tidy at all times.

b. Tools and equipment hall be removed from site to designated storage when not being used.

c. All site generated waste shall be removed to designated waste bins/skips on a 'clear as you go' basis by those who generate it and site management shall monitor compliance.

d. Liquid waste shall not be permitted to be poured down drains or into waste skips.

e. Skips shall be netted or damped down to mitigate escape of debris.

7. **Emergency plan**

a. In the event of a site emergency, a plan will be initiated: (refer to serial 5 Site rules).

b. A copy of the site emergency plan shall be held in the CPP and emergency escape procedures, communicated during site induction and displayed in the site office/canteen.

c. **ANYONE OBSERVED TO BE IN SERIOUS BREACH OF THESE RULES WILL BE REMOVED FROM SITE IMMEDIATELY**

8. **Duties and Responsibilities**

a. The main duties and responsibilities for key staff are summarised as follows:

i. **WB Divisional Manager**: **Gary Hodgson** is responsible to ensure implementation of this CPP and related Wernick Group Procedures during the project.

ii. **Contracts Manager: Emanuela Kumar** is responsible for the overall day to day implementation of HS&E site procedures and site rules.

iii. **Site Supervisor:** TBC Will also be involved with the day to day running of the project under co-ordination with the senior manager.

iv. **Sales Lead**: **Mark Carter** Will liaise with the contracts department for updates and reviews and also liaise with the client to ensure full satisfaction in management and building performance.

v. **Technician Manager: Louise Mortimer** is responsible for the production of technical drawings while ensuing building complies with current Building Regulations.

b. **Wernick project management staff** shall carry out site specific site inductions highlighting both general and specific site rules and co-ordinate, manage and monitor performance of contractors, to ensure work is carried out in accordance with their risk assessments/method statements and controls fully implemented.

c. **Contractor site supervisors** shall be required to attend a daily activities briefing (DABs) with site management to confirm conditions remain suitable to start/continue works and feedback any HS&E related observations. If a described activity significantly changes due to unforeseen circumstances from that originally identified within risk assessments, Wernick site management shall require risk assessments to be amended prior to those works continuing.

d. The CPP shall also be amended as necessary to reflect the current site conditions and will be done so and signed off by all relevant parties.

e. **The Project/Contract Manager** shall overall manage the project from point of order to handover, monitor compliance with HS&E requirements set out in this CPP and progress to programme.

f. The designated **Site Manager/Supervisor** shall directly plan/co-ordinate/manage and monitor activities and report levels of compliance and progress.

9. **Selection of Contractors.**

a. Wernick Buildings Ltd maintains an Approved List of Contractors and only those designated as Approved may be engaged.

b. Potential contractors must be assessed with regard for previous work, a satisfactory health and safety management system and references.

c. Client nominated contractors are also required to be Approved prior to commencement of works.

10. **Information and Communication.** Wernick staff and contractors shall be provided with enough information to undertake their work effectively and safely via:

a. Induction Training including site rules, also displayed in site canteen.

b. Access to Wernick and Employer RAMS located within the site office.

c. Requiring contractors provide RAMS briefings and TBTs.

d. Holding Daily Activity Briefings (DABs) meetings with contractor Site Supervisors, giving opportunity for Operatives to feedback.

e. Site Hazard Board.

f. Monthly Worker Engagement & Consultation meetings.

g. H.S.E. Notification, F10 shall be displayed in the site office.

h. In addition, staff and contractors shall be advised of any other site hazards and risks which may be occur in their working area, over and above those already anticipated within activities risk assessments and method statements

i. Additional regular communication shall be undertaken with a designated representative(s) of occupied buildings which may be affected by the construction activities, including arrangements for vehicle deliveries, shared and/or restricted access/fire/emergency and general operational information:

Prestart meeting prior to works being undertaken and monthly progress meetings will be held. Dates to be confirmed.

j. **Arrangements for the production and approval of risk assessments and systems of work.**

i. During the project planning phase, all contractors are required to produce site specific risk assessments/method statements (RAMS) detailing how works shall be controlled and undertaken safely.

ii. These are requested to be provided to the Project/Contract Manager a minimum of two weeks prior to site start.

iii. When received, RAMS shall be formally reviewed (documented on H&S/08/01) to ascertain if they are suitable and provide enough detail for the planned activities.

iv. A completed RAMS review shall be returned to the contractor confirming status: either accepted or not accepted with reasons for non-acceptance.

v. If a revised document has been requested, the process shall be repeated until all RAMS are approved.

vi. Following a contractor RAMS approval, the Wernick Project/Contract Manager shall hold a meeting with the Contractor senior manager (may be Teams or phone call) and second part of the RAMS review completed.

vii. Contractor RAMS and RAMS approval/pre-start meeting minutes shall be held within the project CPP.

viii. During the RAMS review process, assistance or guidance may be requested from the Wernick Group HS&E Manager or a Regional Advisor.

ix. No Contractor is permitted to start activities on a construction project until RAMS have been formally reviewed and accepted and a pre-start meeting held.

k. Contractors are required to ensure they make arrangements for adequate site supervision at all times and main contact for Wernick site management staff.

l. Any changes or design amendments must be agreed with Wernick and the Client and all relevant changes shall be documented.

11. Site Considerations and Site Layout

a. The site is located at:

i. 31st Gravesend Scout Hut, St Gregory's Cres, Gravesend, Kent, DA12 4HZ

ii. see site location map within the TMP at Annex B.

b. Works are due to commence on 5th December 2026 and working hours as follows:

i. 08:00 – 18:00 hrs Monday – Friday

ii. Saturday 0800-1300 hrs

iii. No work on Sunday's.

c. The site plan is included in the TMP which has been annotated with the site requirement for accommodation, storage and parking. Due to the size of the area allowed for a site compound, we cannot accommodate on-site parking throughout the whole duration of the project.

12. **Access to Site and Traffic Plan.** Refer to Section 5, page 10 of this report and the TMP located as Annex B.

13. **Fire Safety**

a. A Site Fire Risk Assessment shall be completed and implemented prior to start of activities, so that provisions shall be in place to prevent fires and controls implemented to minimise the risk to people and property should a fire occur.

b. Additional fire points shall be established as the new building is assembled.

c. If a fire alarm sounds, all persons within the site are required to congregate at the designated fire assembly point and remain there until they receive further instruction from the designated Fire Warden.

d. The Fire Risk Assessment (FRA) is located as Annex C.

14. **First Aid**

a. Appropriately stocked first aid facilities (kit/box) shall be located within the site welfare area and be regularly checked for completeness/replenished as necessary by Wernick site management.

b. An adequate number of First Aider and Appointed Persons shall be nominated, and details displayed within the site office/canteen.

i. Nominated First Aiders:

1). Dan Godwin – Contracts Manager
2). TBC – Site Supervisor

ii. Emergency telephone numbers and location of nearest hospital shall be displayed in the site office and canteen.

iii. Nearest Hospital:

1). **Darent Valley Hospital, Darenth Wood Road, Dartford, Kent, DA2 8DA**

15. **Reporting of Accidents, Incidents and Dangerous Occurrences**.

a. All accidents/incidents/dangerous occurrences and near miss are required to be reported and investigated promptly in accordance with the Wernick Group accident/Incident Procedure (H&S/PR/01), communicated during site induction.

b. Additionally, a flowchart (reverse of accident/incident report form H&S 01/01a) shall be displayed within the site canteen.

c. The procedure shall be followed regardless of who has sustained the injury and if any doubt exists, site management are required to contact the Wernick Group Health and Safety Manager or Regional Advisor for guidance.

d. Following an accident/incident, the Site Manager/Supervisor is required to complete an Internal Accident Report and forward to the Wernick Group HS&E Manager for review and confirm actions taken to prevent recurrence. The Client or Principal Designer shall also be notified if requested.

e. Workers shall be encouraged to report "Dangerous Occurrences or Near Misses", which could have resulted in personal injury or damage.

16. **Site Accommodation.** Site accommodation shall as a minimum consist of a temporary welfare unit providing the following:

a. Site Manger/Supervisor office.

b. A canteen/rest area with facilities for preparing and heating food and washing/drying utensils.

c. A supply of potable water and means of boiling it.

d. Toilet(s) with running hot/cold water, soap or similar for hand cleansing and means of drying hands.

e. A drying room

f. A generator where mains electrical supply is not available.

i. Storage unit will be provided. A 10ft container for site equipment and 20ft for the clients use as requested.

g. The Site Manager/Supervisor shall ensure all statutory requirements are provided prior to site activities starting (other than those needed to set up) and confirm arrangements are adequate by completing a Wernick Group site start-up checklist (H&S/06/00b).

h. The checklist shall be provided electronically to the Contract/Project Manager on completion and be located within the CPP.

i. The site start-up process shall be repeated if welfare arrangements are changed.

17. **Health and Safety Consultation**

a. Wernick Staff and Contractors shall be encouraged to raise any health and safety issues or concerns with their supervisors or directly to site management - either verbally or by completing a site HS&E observation card (H&S/01/01d) displayed within the site canteen.

b. Contractor site supervisors are required to inform site management of any feedback during DABs meetings or as they occur. The aim is to resolve any health and safety issues swiftly and effectively.

c. Wernick site management may formally issue a site HS&E Non-Compliance (H&S/08/02) to individuals for serious breaches of health and safety, which will also be sent electronically contractor Line Managers for co-ordinating any necessary remedial actions and confirming completion.

d. Failure to comply may result in individuals or the contractor being removed from site.

e. The Site Manager/Supervisor is required to undertake and document formal HS&E monitoring i.e. a site inspection a minimum of once per week (H&S/15/02), issue electronically to the Contract/Project Manager and Construction Secretary, locate within the CPP and ensure any resulting actions are completed.

f. The Contract/Project Manager shall undertake HS&E monitoring a minimum of once every two weeks and issue electronically to the Divisional Manager/WRB Director and Construction Secretary.

g. A Group HS&E Advisor shall undertake a site monitoring visit within 48 hours of site start-up and at intervals determined by their findings and issue a report electronically to the WB Divisional Manager/WRB MD and Group H&S Manager.

18. **Environmental Management and Recycling.** Wernick Building Ltd aims to minimise the adverse effect its operations have on the environment and measures include segregating waste either on site or at a waste material re-cycling facility to maximise recycling

a. Sensitive working methods will be implemented throughout construction to protect retained trees, habitats and protected species. Retained trees and roots will be protected in accordance with **BS 5837:2012.**

b. Vegetation clearance will be undertaken in two stages to allow wildlife to escape, with suitable habitat features dismantled by hand where necessary and outside of hibernation periods (November – February).

c. Excavations will be managed to prevent animal entrapment, including daily checks and provision of escape ramps. Works affecting nesting habitats will be avoided during the bird breeding season unless supervised by an ecologist, and works will cease if nesting birds, bats or other protected species are identified until appropriate surveys, mitigation and approvals are in place.

d. If protected species are discovered at any time, works will stop and only resume following advise from a qualified ecologist and, where required, Natural England.

19. **Operation and Maintenance Manual incorporating the Health and Safety file**

a. As the project progresses, the Contracts/Project Manager shall collate information for the project Operation and Maintenance Manual i.e. the project Health and Safety File.

b. The file shall contain information necessary for use, maintenance and future removal or demolition of the building and shall be provided to the Client when the project is completed.

20. **Visitors.** Site visitors shall be encouraged to make prior appointment and are required to report to the site office prior to entering the site.
Prior to accessing operational areas, a site induction shall be provided and minimum P.P.E. must be worn (Safety Helmet/High Viz vest and boots).

21. **Monitoring and Review**

a. The Wernick construction team shall encourage regular progress meetings with the client and contractors to review all site matters.

b. Client HS&E inspections may be undertaken during the construction works.

To be decided/ confirm during the prestart meeting.

22. **Site Signage and Documentation.** Wernick Group site HS&E signs shall be displayed on the site perimeter fence and throughout site as necessary and the following information displayed or available within the site office/canteen:

a. H.S.A.W. poster, Wernick Group H&S & Environmental Policy statements.

b. F10 and valid Employers Insurance Certificate.

c. Construction Phase Plan and associated control documents.

d. Site organisation and management structure.

e. Emergency arrangements (Fire and First Aid) and site rules.

f. Site Traffic Plan (drawing) updated as necessary.

g. This CPP and associated control documents.

23. **Permit to Work.**

a. Permits to work (H&S/23/01) are required prior to the following activities:

i. Excavations.

ii. Entering confined spaces.

iii. Use of harness for fall arrest.

iv. Hot works.

v. Use of mobile plant near overhead lines.

vi. Demolition, electrical work on existing or partially energised system.

vii. Other as site management consider necessary.

b. The above Permits shall only be issued by Wernick site management to designated contractor site supervisors and related works not authorised to commence otherwise. The information stated as necessary for each activity within the Permit must be available before issue.

c. Requirements stated within a Permit to Work system must be strictly adhered to the Permit returned daily for cancellation by Wernick site management.

24. **Contractor Movement**

a. All contractor vehicles are required to access the site via the designated entrance and park only within designated vehicle parking or unloading areas. All vehicles driving through site must display their hazard lights.

b. All persons entering the site are required to sign in and out.

c. Loading/unloading will be carried out in designated areas away from pedestrians and other passing traffic.

d. Vehicles removing spoil from site shall be sheeted or loaded as to prevent material becoming discharged. The use of any site plant or vehicle shall be restricted to authorised and competent drivers who have been authorised to operate that vehicle by Wernick site management.

e. Contractors are not permitted to enter or leave site during designated 'no access' periods, as stated in the Access and Egress section.

25. **Arrangements for controlling significant site risks**. All activities where there is a perceived risk to health and safety shall be supported by risk assessments to ensure that the residual risk is low or an acceptable level. Wernick site specific risk assessments are located in CPP Appendix Folder B and contractors' risk assessments are located in CPP Appendix Folder C.

a. **Excavation**s.

i. Adequate planning must be undertaken to ensure that no damage or contact with live services occurs during any excavation work.

ii. Prior to breaking ground, the location of all underground cables and pipes are required to be clearly identified to the contractor prior to issuing the permit to work and use of pipe and cable detecting devices used to check for the existence of unrecorded services.

iii. Where appropriate, services shall be protected prior to start of works.

iv. Hand digging is required within 300mm of known services and a competent "Signaller/Banksman" must supervise all excavation work. This requirement extends to all piling operations.

v. Contractors are required to stockpile soil from excavations and safely and securely within the compounds of the Wernick site and prior to the removal it will be sample evaluated to determine any/ level of contamination.

vi. A contamination watching brief will be undertaken during construction. If any contamination is encountered, the local planning authority will be informed as soon as practicable and works in the affected area will cease until written agreement is obtained on the appropriate remedial measures and the Local Planning Authority is satisfied that those measures have been implemented.

vii. All contractors handling soil are required to do so diligently whilst utilizing all relevant PPE.

viii. Once the soil has been classified Wernick will determine any arrangements for it o be removed to a secure facility for disposal.

ix. All excavations shall be adequately battered and shored to ensure they remain safe throughout the duration of the works and provision of barriers or other means of segregation shall be provided as necessary to provide safe access and egress throughout the site.

b. **Hot Works**.

i. All hot work requirements are stated within a Hot Works Permit and include:

1). Removal of all flammable materials from the working area.

2). Provision of firefighting equipment.

3). Provision of a fire watch.

ii. Hot Work activities must be stopped 1 hour prior to leaving site to ensure there is not residual risk of a fire occurring due to the hot work activities on site.

c. **Lifting Operations**.

i. Lifting operations for the installation of the modular buildings shall be managed by Wernick site staff in accordance with the Lifting Operations & Lifting Equipment Regulations 1998. (LOLER).

ii. A contracted competent Appointed Person (AP) shall undertake Lift Planning Duties and will attend the site to undertake a risk assessment and produce a crane lift plan area for approval by the Contracts Manager prior to the installation. This shall be provided to a Client if requested.

iii. Details of the ground bearing capacity shall be determined via a site plate bearing test.

iv. A lifting sequence of operations i.e. detailed method statement shall be set out within the crane Lift Plan.

d. **Hazardous Substances**.

i. Few hazardous substances are anticipated to be present or will be used in the construction process and will include fuels, cement products, adhesives, fillers, paint and plumbing related products.

ii. COSHH assessments shall be provided for all hazardous substances and appropriate safe working practices and disposal of waste followed.

iii. The hazards involved with normal materials and substances used on site e.g. cement and diesel are well known and usual measures such gloves, masks and eye protection shall be worn to address these risks.

iv. Contractors providing and using hazardous substance are required to provide a COSHH assessment for each product and implement stated controls, including advising site management and other contractors of the use and potential effect of such substances.

v. Wernick site management shall monitor the measures to address any such risks.

e. **Electricity**. PA Permit to Work shall be required prior to any electrical disconnections or reconnections and electrical works shall only be carried out by competent persons, verified by certifications during site induction.

f. **Traffic Management**. See detailed TMP section.

g. **Temporary Works**.

i. The Site Manager/Supervisor is the nominated temporary works co-ordinator (TWC) and shall liaise with contractor supervisors and others involved in the project as necessary.

ii. Any scaffold required shall be planned and co-ordinated with a competent scaffold contractor.

iii. Further temporary works including the use of a mobile crane shall be planned and coordinated by Wernick site management.

iv. A temporary works register (H&S 06/03) shall be prepared by the Project/Contracts Manager David prior to any TW commencing and contain a list of all identified temporary works items associated with the Project. This will identify.

1). Short description of temporary works.

2). Date required.

3). Category of temporary works.

4). Designer.

5). Design Checker.

6). Erection complete and checked or "Permit to Load" "Permit to Dismantle".

h. **Delivery and collection of Plant.**

i. Delivery and collection of plant (excavator/dumper) cannot be undertaken within the site footprint and shall be undertaken outside of peak times traffic and with assistance of Banksman.

i. **Control of arisings (spoil) to prevent spread to off site**.

i. Due to the nature of this project all spoil can be contained within the footprint of the site and grab lorry vehicles can manoeuvre closely up to the footprint area.

ii. During excavation works, loose debris on underside of associated vehicles shall be removed by wheel wash and any drag off shall immediately be removed by hand or road sweeper as necessary.

j. **Health and Safety File**. A project health and safety file (also termed an operation manual) shall be prepared and updated as the project progresses, the file shall be provided to the clients Principal Designer a minimum of two weeks prior to project handover.

26. **Arrangements for controlling Occupational Health Risks.** Arrangements shall be made to address the occupational health risks identified in the pre-construction information pack.

a. **Manual handling**. The need to manually handle heavy items has been eliminated and reduced as far as reasonably practicable during the design phase and intended that all large items and those in excess of 20kg are mechanically handled where possible e.g. use of crane and lorry loader and for smaller items, use of lifting aids such as trolleys, winches and genie lifts.

b. Contractors are also required to plan to minimise the risks of musculoskeletal disorders (MSD's) where reasonably practicable and Wernick site management shall monitor activities and intervene if necessary to ensure that no person is exposed to undue risks from manually handling a product, equipment, or material.

c. **Reducing noise and vibration**. Contractors are required to risk assess noise and vibration hazards involved with their tools, plant, equipment and processes and address them in a hierarchical manner e.g., can the hazard be eliminated, substituted, exposure reduced in some other way and PPE used as a last resort.

d. Contractors are also required to assess the effect on other workers in close proximity.

e. Noise monitoring shall be conducted at the perimeter of the site during periods of high noise creation.

f. Vibration risks have been identified for the following trades:

i. Groundworkers using a variety of equipment.

ii. Building installers and scaffolders using impact wrenches.

iii. M&E and carpentry and ceiling fixer trades drilling and using portable power tools.

g. **Leptospirosis**. To reduce the risk of rat infestation in or around the site measures shall be implemented to minimise risk their presence and risk to workers contracting this potentially fatal disease and may include but not limited to:

i. Pest control.

ii. Leptospirosis notices.

iii. Communication of the risk.

iv. Encouragement of good hygiene practices.

27. Summary of contents of CPP Appendix Files provided to site:

Appendix	Contents
A	**Site Start-up Information:** Construction Phase plan including: • Traffic Management RA & Plan • Fire Plan • Build Program Statutory Documentation for display Design Risk Assessments Temporary Works Register Utility & Waste Information
B	**Wernick Buildings Project Risk Assessments**: Fire Lifting Operations Other Permits to Work RAMs briefing records/Tool Box Talks
C	**Contractor Risk Assessment & Method Statements (RAMS)** RAMS Approval & Pre-start meeting minutes per contractor. (split folder as necessary)
D	**Statutory & Additional Inspection Records:** Excavations Rolling Plant (excludes FLT) Lifting Equipment & Accessories MEWPS Other Equipment Scaffold Mobile Towers Other WAH equipment
E	**Project Monitoring & Reporting:** Site Manager/Supervisor/Contract Manager & HS&E Advisor Monitoring Daily Activity Briefings Contractor Performance Monitoring HS&E N/C reporting Accident/Incident reporting & Investigation HSE contact
F	**Site Induction Records & Competency Information per contractor** (split folder as necessary)
G	**Site Attendance Register** (Sign-in/out)
H	**Fork Lift Truck:** Daily Inspection related RAMS FLT Lift Plan & Schedule Operator competency & familiarization checklist FLT LOLER related documentation & maintenance

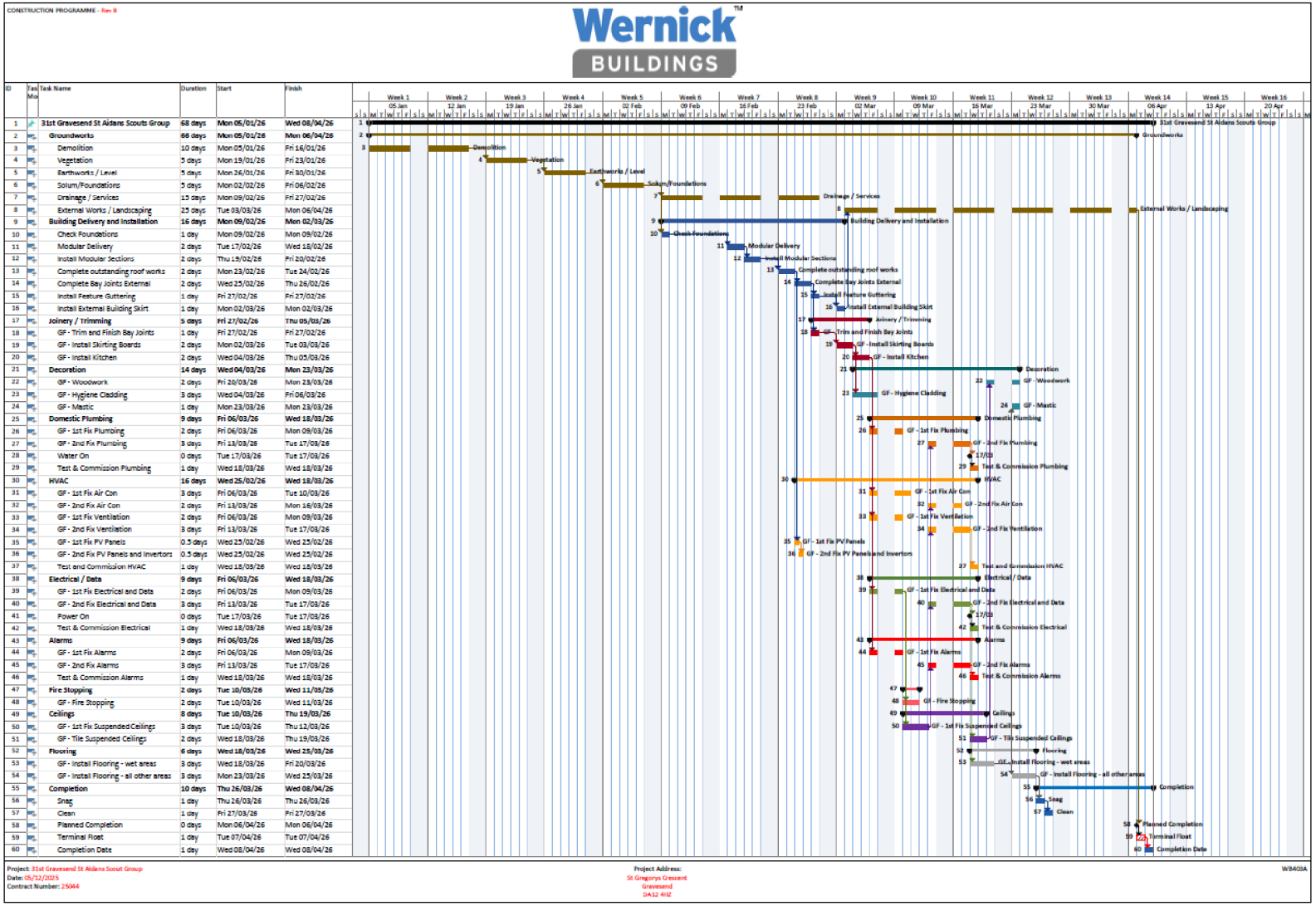
Prepared by: Elizabeth Hitchcock

Position: Office Manager

Date: 10/12/2025

Copies to: Principal Designer.
Project Manager.
Management file.

Annex A - Construction Program



Annex B – Traffic Management plan & Risk Assessment

Premises/Site:	31st Gravesend Scout Hut

	Signature	Print	Date
Plan prepared by:	[redacted]	**Gary Hodgson**	10/12/2025
Reviewed by:			
Reviewed by:			
Reviewed by:			
Reviewed by:			

Review comments/actions:

Part A – Risk Assessment

Location / Project:	31st Gravesend Scout Hut	**Activity:**	Traffic Management
Risk Assessment Number:	RA 49	**Revision Number:**	04

Persons Exposed (Yes/No)	**Employees:**	Y	**Other Workers:**	Y	**Public / Visitors:**	Y	**Young Persons:**	Y

Likelihood (L)
Rating 1 – Very unlikely
Rating 2 - Unlikely
Rating 3 - Likely
Rating 4 – Very likely
Rating 5 – Almost certain

Severity (S)
Rating 1 – No injury
Rating 2 – Minor injury or illness
Rating 3 – 7-day injury or illness
Rating 4 – Specified injury or illness
Rating 5 – Fatality, disabling injury and so on

Severity						
5	5	10	15	20	25
4	4	8	12	16	20
3	3	6	9	12	15
2	2	4	6	8	10
1	1	2	3	4	5
	1	2	3	4	5
	Likelihood				

Risk = Likelihood x Severity
Low
Medium
High

Hazard(s):	**Risk – Without Controls**			**Control Measures**	**Residual Risk – With Controls**		
	L:	**S:**	**Risk:** L x S		**L:**	**S:**	**Risk:** L x S
1. Vehicle and plant movements: risk of collision with other vehicles, plant, pedestrians or parts of building and minor to major injury. NOTE 1: Where work is being planned on another employers premises, liaison is necessary to agree any shared arrangements and planned controls are approved prior to site set-up. NOTE 2: Where internal site parking is restricted or not possible the Traffic Plan must indicate alternative arrangements and highlight areas not suitable (e.g. on corners/not partially on footpaths/not where restricting access on the highway or to other premises.	5	5	25	1.1 - The site shall be secured at all times and warning displayed along the boundary/fence-line. 1.2 - Where sections of the boundary have to be temporarily removed for access, barriers or a Banksman shall control and prevent unauthorised access. 1.3 – Deliveries to and from site shall be coordinated where necessary to avoid stipulated times by a host employer and times where congestion by traffic or pedestrians is likely. 1.4 - An external site traffic plan and signage shall be displayed at the entrance, positioned to be clearly seen by anyone driving or walking onto the site and within the main office/canteen. 1.5 - Signage shall direct traffic/persons to a designated area for parking, report presence and adhere to <5/10 MPH> speed limit. 1.6 – Vehicles shall proceed without assistance from a Banksman and not reverse in unsegregated areas where vision is restricted. 1.7 - Pedestrians are required to wear high visibility clothing, foot and head protection in external operational areas. 1.8. A one-way traffic system is possible on the main route	2	5	10

Hazard(s):	Risk – Without Controls			Control Measures	Residual Risk – With Controls		
	L:	S:	Risk: L x S		L:	S:	Risk: L x S
1. Vehicle and plant movements: risk of collision with other vehicles, plant, pedestrians or parts of building and minor to major injury.	5	5	25	1.9 – The site shall be organised to provide load/unload/turning area(s), pedestrian routes, emergency assembly point and any overhead electrical cables/height restrictions identified. 1.10 – Access shall be suitable for planned delivery vehicles, plant and emergency services. 1.11 – Vehicles shall exit forwards facing unless not reasonably practicable and then controlled by a Banksman. 1.12 - Vehicles/plant/equipment/materials and stored units shall be positioned not to interfere with routes unless temporary alternatives have been implemented. 1.13 - Pedestrian footpaths shall be clearly visible and provide access from the site entrance. 1.14 - Where designated footpaths cross vehicle routes, instruction to stop shall be indicated on each side of the traffic route. 1.15 - Permanent and temporary pedestrian & vehicle routes shall be indicated by markings and/or barriers to provide clear demarcation. 1.16 - Reminder signage shall be displayed periodically to indicate key information: direction of traffic, parking, assembly point, pedestrian routes and storage/waste areas. 1.17 – FLT/plant not in use/unattended shall be positioned not to cause obstruction and secured to prevent unauthorised use.	2	5	10
2. Vehicle/plant movements and unloading or storing materials in close proximity to overhead cables: risk of contact/electric shock/fire/explosion and major injury or property damage.	5	5	25	2.1 - Overhead cables not present on our site and if were present shall be identified by signage, markings and barriers to create a safety zone which prevents vehicles and plant from accessing directly under cables unless height restrictions in line with HSE guidance note (GS6: Avoiding danger from overhead power lines) are in place. 2.2 - A Banksman shall assist movements where vision is restricted near cables.	2	5	10
3. Unsuitable /unstable vehicle/pedestrian surfaces and unprotected excavations: risk of vehicles/plant skidding/ overturning and slip & trip – minor to major injury to persons and property damage.	5	5	25	3.1 - Road and pedestrian surfaces shall be maintained so as to be suitable to support vehicles and plant without sinking, causing instability (potholes) or being slippery. 3.2 – Where reasonably practicable, traffic routes shall be routed so as not to be in close proximity to excavations and where not, provision made to prevent collapse due to traffic movements.	2	5	10
Hazard(s):	**Risk – Without Controls**			**Control Measures**	**Residual Risk – With Controls**		
	L:	**S:**	**Risk: L x S**		**L:**	**S:**	**Risk: L x S**

3. Unsuitable /unstable vehicle/pedestrian surfaces and unprotected excavations: risk of vehicles/plant skidding/ overturning and slip & trip – minor to major injury to persons and property damage.	5	5	25	3.3 – Excavations shall be protected by barriers to prevent unauthorised access and persons or traffic falling. 3.4 - Where a traffic route passes within 2m of the edge of an excavation, a bund or stop blocks shall prevent traffic falling into it. 3.5 – Routes shall be cleaned as necessary to prevent skidding/slipping and kept clear of materials and waste/debris.	2	5	10
4.Cranes/MEWPS operating: risk of collision, overturning, contact/ falling objects. Note: Also see related Cranes/MEWP risk assessments.	5	5	25	4.1 - Areas where large delivery vehicles, cranes or MEWPS are planned to access and operate shall be matted as required to provide a suitable surface or protect existing surfaces. 4.2 - Segregation from other traffic and pedestrian routes shall be achieved when setting up and re-routed temporarily as necessary.	2	5	10

Risk Assessment Carried Out by	**Signature:** [redacted]	**Name:** Gary Hodgson	**Position:** Divisional Manager	**Date:** 10/12/2025

Part B- Locations of Significant Hazards

Route to site from nearest A road:
The nearest A road to site is the A2. Head north-west on Watling St/A2 Take the exit towards Gravesend (E) At the roundabout, take the 3rd exit onto Henhurst Rd At the roundabout, take the 2nd exit onto Hever Ct Rd At the roundabout, take the 1st exit onto Valley Dr Turn right onto St Aidan's Way At the roundabout, take the 1st exit onto St Gregory's Cres Site sits on the left
Directly outside & close proximity to site:
Moving Traffic Pedestrians Residential housing
Within site:
Pedestrian and vehicle movement heavy machinery and equipment being operated Demolition and excavation work

The following is planned/ in place to prevent unauthorised access: (detail arrangement)	**Yes**	**No**
Existing permanent wall or fencing:	X	
Hoarding:		
Heras type fencing: Single fence with 2 double gates	X	
Other (state):		
Note:		

Part C – Vehicles & Plant

THE FOLLOWING WILL BE IN USE	**Yes**	**No**
Delivery vehicles	X	
Excavators (wheeled/tracked)	X	
Mobile crane	X	
Ride-on roller/Pedestrian Roller		x
Telehandler / Forklift Truck		x
Dump Truck (rear load/front load)	X	
Cars	X	

1. All construction related vehicles to be used on site must be suitable for their intended purpose.

2. All work equipment must be maintained in good order and operated by competent persons with proof of competency (CPCS or equivalent) cards to be provided to Wernick management prior to starting any works.

3. All reasonable measures must be taken to avoid the need for vehicles to reverse. However, where not possible, Banksman will control movements and prevent pedestrians entering the area.

4. Drivers of all mobile work equipment will receive instruction to give way to users of the public highway and pedestrians existing and entering a host site.

5. All persons are required to wear basic PPE (high visibility clothing, foot, and head protection) when exiting their vehicle/plant and in operational areas.

6. All plant manoeuvring the site must always display its orange beacon and audible alarm when

reversing.

7. On sites where vehicles pass through mud, wheel washing facilities shall be provided, and drivers required to follow instructions prior to exiting the site.

8. See Appendix 1 for a plan of the site Access Route, (may be revised at different phases of a construction project)

Part D – Control Measures (per phase if necessary:

Measure for public protection:	**Yes**	**No**
Is a specified route to site required to reduce local congestion or prevent vehicles from accessing unsuitable or height/width obstructed/restricted roads? (summarise):	X	
A pre-delivery vehicle holding area is identified to reduce local congestion (detail):	X	
Will a Banksman be available to control vehicles (detail) site manager	X	
Will temporary barriers be used to control external site vehicle movements and to segregate off-site unloading? (detail) low level chapter 8 barriers	X	
Are arrangements in place to issue this document to all contractors & suppliers (detail): when orders are issued to contractors	x	
Other controls planned (state): Road closure will be in place for delivery day	x	
Pedestrian and vehicle segregation:	Yes	No
Will a pedestrian gate be provided at the site entrance (detail)	X	
Is a full or partial raised footpath provided (detail)		x
Will barriers be placed on hard surfaces (detail)	X	
Will barriers be placed on soft surfaces (detail)		x
Will lines on hard surfaces be marked (detail)		x
Will staff/visitor/contractor designated parking arrangements be provided?	X	
Overhead power lines:	**Yes**	**No**
Are overhead power lines in close proximity to, or within site? (detail): There is a power line to the wet of the site but will have no implications to the installation		X
Will an exclusion zone be set-up to segregate vehicles & plant from overhead power lines? (detail):		x
Is vehicle or plant access under or near overhead power lines necessary? (detail controls):		X
Loading/unloading/turning & storage areas:	**Yes**	**No**
Will on-site unloading/loading & turning areas be designated? (detail): Within the fenced area		x
Will on-site storage area(s) be designated (detail) There will be a store on site, 1No 20ft & 1no 10ft	X	
Is off-site unloading/loading necessary (detail):	X	
Is off-site vehicle turning necessary? (detail):	X	

Plant and Materials to be loaded/ unloaded (yes/~~no~~)					
Fencing / Hoarding	X	Roof trusses		Cladding	x
Cabins / Containers	X	Roof materials	X	Ceiling Material	X
Mechanical Plant	X	Scaffolding		Modular Buildings	X
Spoil / Stone	X	Timber/Timber frame	X	Structural steel	
Excavation Equipment	X	Windows	X	Mechanical/electrical materials	x
Bricks / Blocks		Flooring	X		

Control of reversing vehicles:	**Yes**	**No**
Is the site planned to eliminate the need reversing? (detail): Site manager		X
Are vehicle traffic routes planned to minimise reversing? (detail):	X	
Will pedestrians be excluded from areas where vehicles & plant are required to operate or reverse? (detail): yes	X	
Will a vehicle Banksman be necessary to direct and control vehicles & plant? (detail): yes	X	

Part E – Provision of Information

Provision of information to drivers:	Yes	No
Will measures be in place for site staff & drivers of delivery vehicles/plant to be informed of the hazards and control measures when entering site? Site personnel and delivery drivers will be informed of any hazards and controls prior to attending site, however, they will also be identified on approach to site via signage.	x	

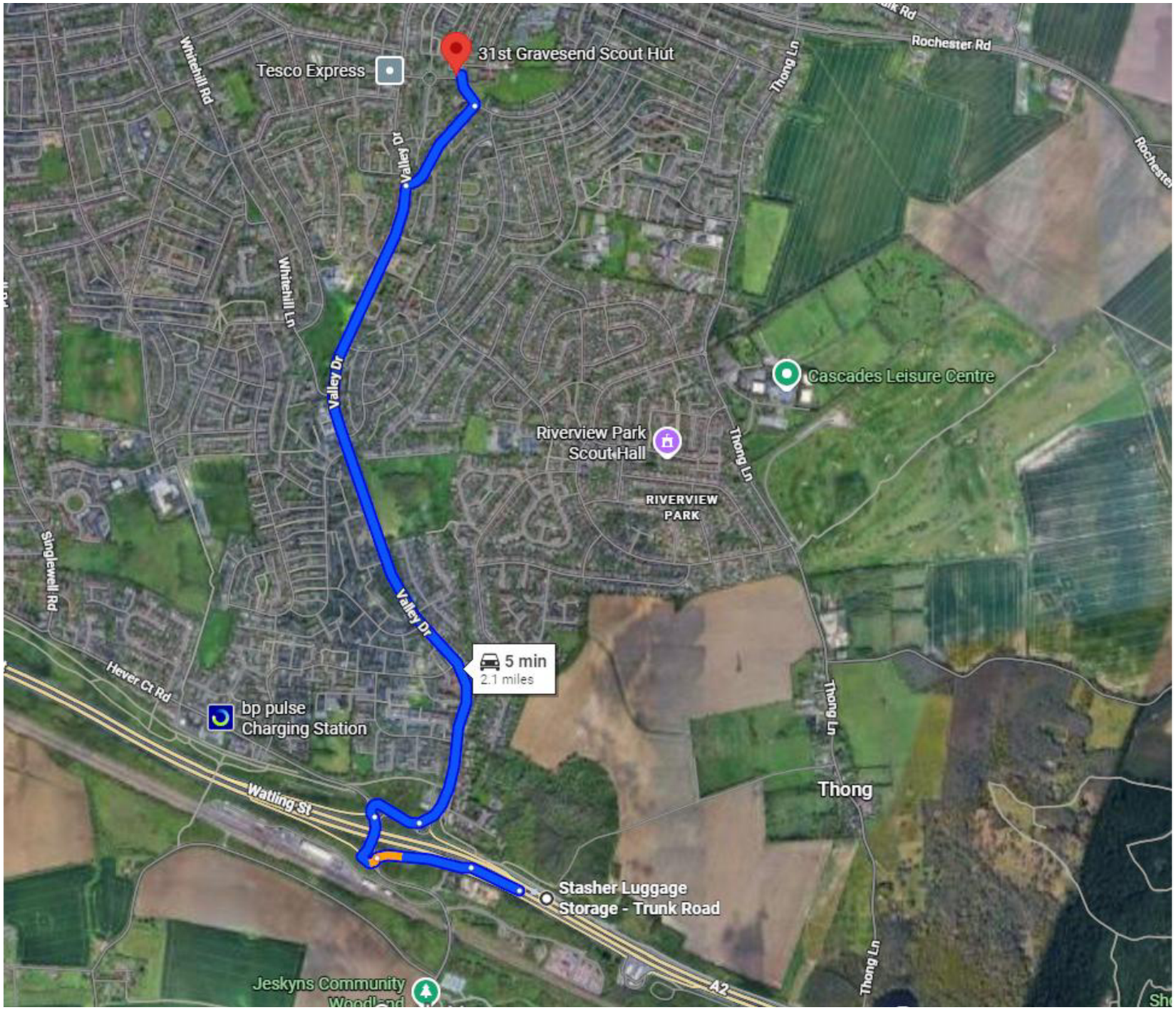
9. Prior to commencement onto site, the Site Manager or representative will issue instruction to delivery drivers and provide a site induction for those undertaking activities other than materials unloading.

10. The contents of this traffic management plan and any additional requirements will be conveyed to all persons during the site induction in order that there can be no misunderstanding of the safe working procedures.

11. On construction sites where a Wernick group company is acting as Principal Contractor, the site manager/supervisor will hold a daily activity briefing with all contractor site supervisors, confirming and detailing the proposed works for the day.

12. Significant deliveries/activities or changes in the method of work or traffic management plan will be communicated and the site hazard board updated as require

Appendix 1 - External route to the site (from nearest A road or Motorway)

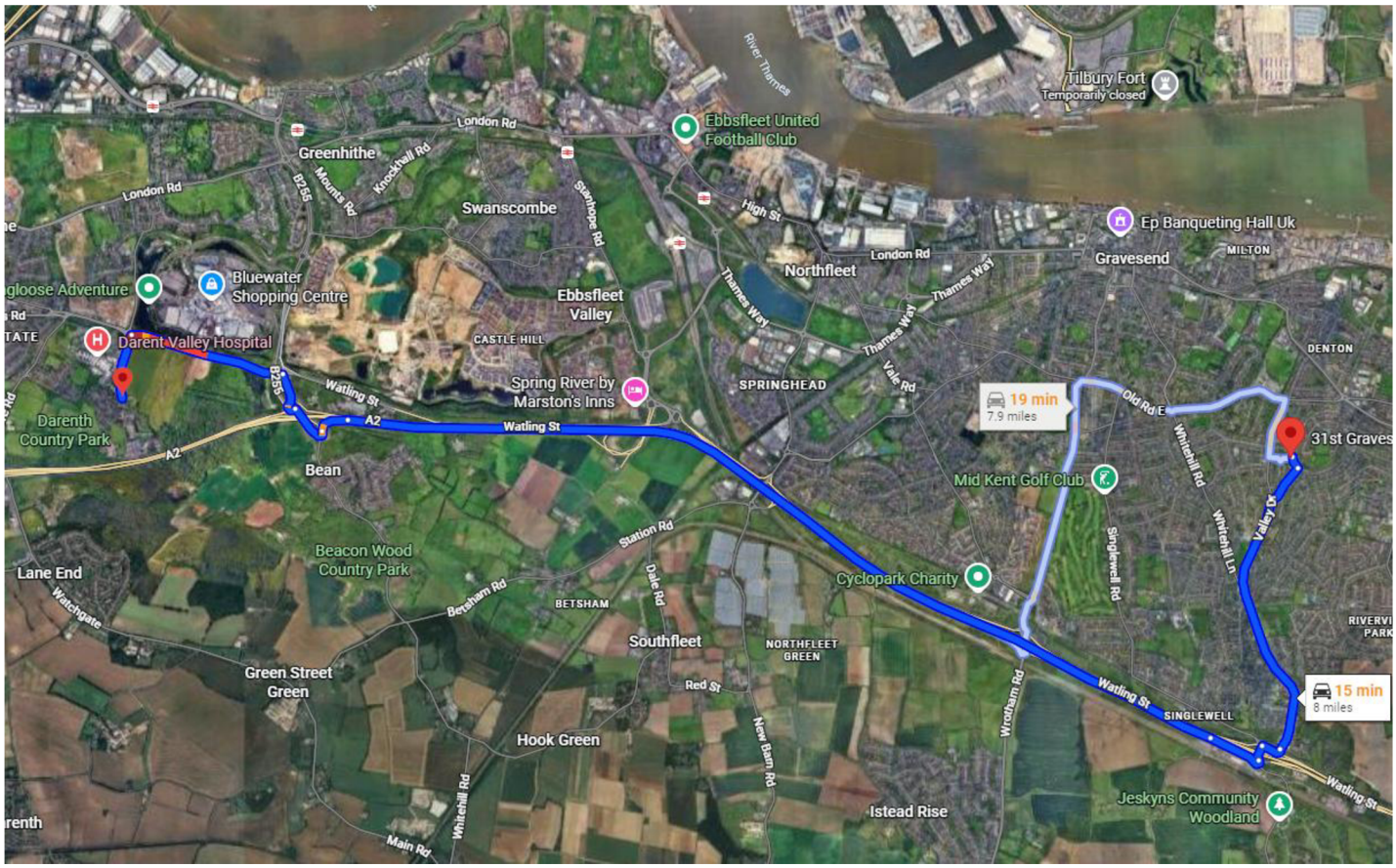


Appendix 2 - Site Plan



	New Building
	Welfare
	10ft Store
	20ft store
AP	Assembly Point
	Fire Point
	Fire Alarm
	Fire Route

Appendix 3 - Emergency Route to Hospital (Display in office/canteen)



Address & telephone:

Darenth Wood Road, Dartford, Kent, DA2 8DA
Telephone: 01322428100

Directions:

1. Get on Watling St/A2 from Valley Dr
2. Follow Watling St/A2 to Bean Ln/B255 in Bean. Take the B255 exit from Watling St/A2
3. Continue on Bean Ln. Take A296 to Darenth Wood Rd in Dartford

Annex C – Fire Risk Assessment -FRA

Site Name: 31st Gravesend Scout Hut
Contract Number: 25044
Plan Prepared By (print name): Gary Hodgson
Signature: [redacted]
Date: 10/12/2025

Site Based Responsible Persons	
Appointment:	**Name:**
Site Fire Safety Coordinator	TBC
Site Assistant Fire Co-Ordinator	TBC

1. Contract Managers shall complete this document and seek assistance from the Group Regional HS&E Advisor were considered necessary.

2. Complex sites may require more experienced persons i.e. Fire Safety Engineer however this resource should be decided at pre-start meetings.

3. This Plan is intended to identify the controls to be implemented to ensure the removal and/or reduction in the risk of fire occurring on site.

4. In the first instance Table's 1 & 2 of this document must be completed to confirm the type of building being constructed.

5. This in turn will indicate which sections of the plan (Part A/B) require assessing to identify suitable sufficient and adequate fire safety controls.

6. Generic Fire Safety Plans can often be sufficient however it may be necessary to complete a separate Part B for more complex projects.

7. Details of the Part A and B assessments must be included in the Construction Phase Plan and updated as the build progresses.

8. Regular monitoring of fire safety controls must be undertaken by Site and Contract Management – see the inspection checklist references attached to this document.

Table 1

Type of building	Y/N	Separation Distance Note 1	Fire Extinguisher/Alarm Requirements Note 2	Lighting Note 3
1 story modular building	Y	Specific details to be identified on Site Layout Plan and Drawings	Adequate numbers of suitable fire points must be located within the compound and each exit point and periodically reviewed: Min. provision =Fire trolley, 1x foam/water, 1x CO2 and 1x battery alarm or air horn.	N/A

Table 2

Property Type	Y/N	Separation Distances & Sequence of Build Note 1	Fire Extinguisher/ Alarm Requirement Note 2	Lighting Note 3	Fire brakes/compartments and travel distances Note 4, 5 & 6
Two story and above modular building	N	Specific details to be identified on Site Layout Plan and Drawings	Fire points as table 1 per floor at each exit point. Plan of building with marked escape routes at each fire point and escape routes and exits marked and signed on each floor. Interlinked alarm system. Consideration of fire detection.	Adequate emergency lighting with back up to be installed (BS EN: 1838: 1999) where natural lighting unavailable or planned work during darkness.	Fire compartmentalisation required if travel distances are greater than • Enclosed structure with 2 or more exits 45m • Enclosed structures with 1 exit (dead end) 18m • External staircase.

Table Notes:

1. Site Layout Drawings and Plans must be attached to this document.
2. Adequate numbers of extinguishers must be provided.
3. Contractors carrying out 'Hot Works' must provide their own fire extinguisher appropriate to the work activity: maintained, inspected, and tested.
4. Task/work lighting provided by the contractors must be fluorescent 110v - not Halogen due to its hot nature.
5. For work inside enclosed structures without natural lighting or at night, emergency escape lighting will be required to ensure that escape routes can be identified and used safely.
6. Maximum travel distances must be considered acceptable for a verity of situations.
7. The distances given are from the fire to an exit from the structure, typically a door leading to the outside at ground level, or to a stairway or compartment protected against fire.
8. Consider internal temporary build electrics to be installed for use by contractors.

PART

Alarms required	
Type	Location
Air Horn	Welfare unit and within the new building

Compound Area			
Fire Points Required		**Fire Extinguisher/Equipment Type**	**No**
Offices	Provision of Welfare Facilities	Co2	1
Canteen		Co2	
Flammable Store		N/A	
Timber Store		N/A	
Paint Store		N/A	
LPG Store		N/A	
Fuel Bund		N/A	
Build Area			
Building		Water and carbon dioxide extinguishers on a fire trolley with fire and smoke alarm.	2

Site Temporary Build Electrical Supply – Compound Facilities

Electrical installations, especially temporary ones, should be of enough capacity for the intended use and designed, installed, inspected and maintained by competent personnel. All site temporary electrical installations must be supported by a completion/test certificate and inspected every 3 months by a competent person (inspection certificate required).

External		
Location	**Instillation certificate Required**	**Dated provided**
Site Office	N/A	
Site Welfare	N/A	
Building	N/A	

Inspections & Testing Record monitoring the following on Site Manager Weekly HS&E Inspection form **H&S 15/02**		
Type	**Frequency**	**Responsibility**
Fire arrangements Inspected	Weekly	Site Supervisor
Fire Fighting Equipment	Weekly	Site Supervisor

Permits to Work

See also 'Permits to Work' Procedure

Hot Work Activity Identified:	**Yes/No**
Plumbing (soldering)	Y
Lead work	N
Hot roof work (if to be undertaken)	N
Welding and gas cutting	Y
Abrasive wheels	Y

Fire Escape routes

