



Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	80
Suffix	
Property name	
Address line 1	Forge Lane
Address line 2	Higham
Address line 3	
Town/city	Rochester
Postcode	ME3 7AH
Description of site location must be completed if postcode is not known:	
Easting (x)	571042
Northing (y)	171013
Description	

2. Applicant Details

Title	Ms
First name	Madeleine
Surname	Davey
Company name	
Address line 1	80 Forge Lane
Address line 2	Higham
Address line 3	
Town/city	Rochester
Country	Kent

2. Applicant Details

Postcode

ME3 7AH

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe the proposed works:

Existing garage conversion which still has an up and over door in place. Plan to remove garage door and infill the current opening with a double glazed window to the full width of the existing opening. There are no intentions to extend the current building in any direction. Currently there are two brickwork columns of 400 x 400cm full height to existing RSJ, which carries the existing roof, the new window will be fitted to the underside of the RSJ. With the infill panel down to the DPC level. Check current footings. Ground beam to DPC level. New DPC to be installed, thermal insulation with cavity and internal fire rated plasterboard. External finish either brickwork or cement based cladding boards. All work to comply with all Building Regulations and recommendations.

Has the work already been started without consent?

☐ Yes ☒ No

5. Materials

Does the proposed development require any materials to be used externally? ☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	Up and over white painted metal door
Description of proposed materials and finishes:	UPVC double glazed window with 2 opening panels. Infill panel below window infilled with cement based cladding board colour to suit building.

Roof	
Description of existing materials and finishes (optional):	Flat felt roof with shingle coating
Description of proposed materials and finishes:	This won't be touched

Windows	
Description of existing materials and finishes (optional):	No window at present
Description of proposed materials and finishes:	White UPVC casement window side hung. 1770 x 1010 mm. 24 mm glazed unit. U value 1.4 w/m2K

Doors	
Description of existing materials and finishes (optional):	Garage door 2 m x 2.2 m
Description of proposed materials and finishes:	Not replacing with a door

5. Materials

Boundary treatments (e.g. fences, walls)	
Description of existing materials and finishes (optional):	Existing garage brick built walls
Description of proposed materials and finishes:	Not changing existing boundary walls

Vehicle access and hard standing	
Description of existing materials and finishes (optional):	We are not disturbing this
Description of proposed materials and finishes:	None

Lighting	
Description of existing materials and finishes (optional):	No lights are affected.
Description of proposed materials and finishes:	None

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☐ Yes ☒ No

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☐ Yes ☒ No

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☒ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

10. Pre-application Advice

Title	Ms
First name	
Surname	
Reference	4060/21/BN

Date (Must be pre-application submission)

07/07/2021

Details of the pre-application advice received

Building Notice Accepted on 5 July 2021. Heidi Payne email address: building@stgbc.org.uk

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☒ The applicant
☐ The agent

Title	Ms
First name	Madeleine
Surname	Davey
Declaration date (DD/MM/YYYY)	18/07/2021

☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	18/07/2021
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