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 Civic Centre, Windmill Street, Gravesend DA12 1AU

Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

Rev.

First name

Nigel

Surname

Bourne

Company Name

The Parochial Church Council, St Mary The Virgin, Chalk

Address

Address line 1

The Vicarage

Address line 2

2A Vicarage Lane

Address line 3

Chalk

Town/City

Gravesend

County

Kent

Country

Postcode

DA12 4TF

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

- ☒ Yes
- ☐ No

If Yes, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions)

The creation of a meeting room and an office in the existing first floor office accommodation.

The installation of a wheelchair accessible platform lift between the existing ground floor foyer and the first floor accommodation.

Does the proposal consist of, or include, a change of use of the land or building(s)?

- ☐ Yes
- ☒ No

Has the proposal been started?

- ☐ Yes
- ☒ No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

I consider that the existing Parish Hall would be categorized within Planning Use Class F2(b): Halls or meeting places for the principal use of the local community. It is used for a large number of community activities within the village of Chalk.

There is a need to provide a suitable office within the Parish Hall for the Hall Manager and a Curate and this space does not presently exist within the Parish Hall. There is also a need for a space to be available to hold meetings of the Parochial Church Council and of the Gravesend Deanery Synod involving in the order of twenty people.

The office and meeting room would be used in connection with Parish and Deanery activities, which include the administration of the Parish Hall. A wheelchair-accessible lift would also be installed between the existing ground floor foyer and the first floor accommodation including the meeting room and office.

The only alterations that will take place are internal and the existing external appearance will remain unchanged.

It is my considered professional view that the F2(b) planning use includes the proposed lift, office and meeting room and that no change of use will take place. This is the purpose of this Lawful Development Certificate application.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

542_01 location plan A4.pdf
542_02 existing site plan A2.pdf
542_03 existing ground floor plan A2.pdf
542_04 existing first floor plan A2.pdf
542_05 existing front and rear elevations A2.pdf
542_06 existing side elevations A2.pdf
542_07 existing section A2.pdf
542_PL01 proposed ground floor plan A2.pdf
542_PL02 proposed first floor plan A2.pdf
542_PL03 existing and proposed front and rear elevations A2.pdf
542_PL04 existing and proposed side elevations A2.pdf
542_PL05 proposed section A2.pdf
Chalk Parish Hall Planning Statement.pdf

Select the use class that relates to the existing or last use.

F2 - Local community

Please note that following changes to Use Classes on 1 September 2020: The list includes the now revoked Use Classes A1-5, B1, and D1-2 that should not be used in most cases. Also, the list does not include the newly introduced Use Classes E and F1-2. To provide details in relation to these or any 'Sui Generis' use, select 'Other' and specify the use where prompted. See help for more details on Use Classes.

Information about the proposed use(s)

Select the use class that relates to the proposed use.

F2 - Local community

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Is the proposed operation or use

- ☒ Permanent
☐ Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

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Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
- ☒ The applicant
- ☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
- ☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Interest in the Land

Please state the applicant's interest in the land

- ☒ Owner
- ☐ Lessee
- ☐ Occupier
- ☐ Other

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Jeremy Isherwood

Date

31/07/2023