

GRAVESHAM BOROUGH COUNCIL  
Civic Centre  
Windmill Street  
Gravesham  
DA12 1AU

Our Ref: 952275/BCQR12/CM  
Your Ref: 20260207  
22nd April 2026

**FAO: Katherine Parkin**

Dear Madam,

**Land North Of Camer Road, Camer Road, Meopham, Gravesend, DA13 0XT**  
**NR&SWA Sections 50/86(4), NR&SWA Sections 83/84/86, Highways Act**  
**1980 Sections 184(9)/278**

Thank you for your letter regarding possible diversionary works.

I enclose a plan showing the approximate position of Openreach apparatus within your area of interest. Openreach records indicate that apparatus exists near to the area of your proposed works, and your attention is drawn to the attached guidance notes which state our requirements for protecting our network. Please note that a site survey has not been carried out at this stage, and therefore, if any Openreach apparatus becomes affected by your works, please contact us so that we can provide you with the necessary estimate of costs for alteration/diversion.

It should be noted our network is being enhanced on a daily basis. Therefore, to make absolutely certain no apparatus exists, we recommend you obtain on-site advice and confirmation of the location of Openreach apparatus by contacting the Openreach 'Click-Before-You-Dig' service: To arrange a site visit from a Plant Protection Officer, email: [cbyd@openreach.co.uk](mailto:cbyd@openreach.co.uk)

For further information on this service please visit the following URL:  
<https://www.openreach.com/building-developers-and-projects/locating-our-network>

If you wish to discuss your proposal further, please do not hesitate to contact me.

Yours faithfully,



**Christian Masters**  
Repayments Project Engineer

## Special requirements when working in the vicinity of Openreach apparatus

1. Openreach apparatus means all boxes, cabinets, poles and plant and associated cabling or ducting owned by Openreach – a BT Group Company.
2. Entry into all Openreach underground structures by unauthorised personnel is prohibited.
3. Work affecting Openreach apparatus whether in the public highway or in private land is normally covered by legislation. The "highway" includes carriageway, verges, footpaths, etc. If your works are likely to affect our apparatus, please ensure you contact our Network Alterations team with your detailed plans, to check what alterations may be required, and an estimate of how much it will cost you.
4. Before commencing work or moving heavy plant or equipment over the site you should confirm details of Openreach apparatus within or adjacent to your site, with a representative from our "Dial Before You Dig" service. They can be contacted Monday to Friday between 08:00 and 17:00 and can arrange **free** on site assistance prior to commencement of works.
5. Apparatus maps are available on-line via our Maps-By-Email service. You will need a user ID and password to access the system.
6. Where these maps show Openreach apparatus nearby, you must call our "Dial Before You Dig" service before you commence works or movement of plant or equipment onto the site, so any sub-surface apparatus can be located and marked-up. You must ensure that Openreach apparatus is adequately protected from damage and our representative must approve such protective measures.
7. You must take particular care in the protection of optical fibre and/or co-axial cabling apparatus.
8. You must make every effort to avoid disturbing Openreach apparatus as damage often occurs and is usually very costly to reinstate.
9. When excavating, or backfilling around our apparatus, our "Dial Before You Dig" team must be given adequate notice so they can attend site during the works if they deem it necessary. The normal depth of cover for Openreach underground apparatus is 350mm in footways and 600mm in carriageways. This must be maintained, unless you agree alternative protection with our "Dial Before You Dig" representative or Network Alteration Engineers. Where the required depth of cover cannot be maintained the apparatus may have to be diverted at your cost.
10. All excavation adjacent to Openreach apparatus is to be carried out by hand until the extent and location of the apparatus is known. Mechanical borers and/or excavators must not be used within 1 metre (2 metres if it is a pole) without the agreement of an Openreach representative. To prevent any movement of our apparatus during excavation, full shuttering is to be used as directed by our "Dial Before You Dig" representative or our Network Alteration Engineers if the excavation is:
  - a. deeper than adjacent apparatus
  - b. within 1 metre of apparatus in stable soil
  - c. within 5 metres of apparatus in unstable soil
11. You must advise our "Dial Before You Dig" representative, well in advance, if you intend using any of the methods in the following list, so that any special protective measures may be arranged:
  - a. pile driving within 10 metres of our apparatus
  - b. explosives within 20 metres of our apparatus
  - c. laser equipment within 10 metres of our apparatus
12. Access to Openreach manhole and joint box chambers within the site must be kept clear and unobstructed. Access for vehicles, winches, cable drums and equipment is required by Openreach for the maintenance of our apparatus and must be maintained at all reasonable times.
13. You should particularly note that footway type chambers are not suitable for carriageway loading and will need to be protected, or demolished and rebuilt. If our apparatus is likely to be placed at risk, either temporarily or permanently, because of the movement of plant and/or equipment on the site, you must contact our Network Alterations team.
14. Where works necessitate a change in level of our frames and covers please contact our Network Alteration team to agree the contractual terms. If you wish to provide recessed frames and covers please ask for a copy of our LN 320 Specification.
15. In the event of any damage to our apparatus you must immediately inform Openreach.