



planning.general@gravesham.gov.uk / 01474 33 73 91
 Civic Centre, Windmill Street, Gravesend DA12 1AU

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

- ☒ Yes
☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
- ☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☒ Yes
- ☐ No
- ☐ Not applicable

Name of person notified:

***** REDACTED *****

House name:

Flat 3, Dolphin Court

Number:

95

Suffix:

Address line 1:

Windmill St.

Address Line 2:

Town/City:

Gravesend

Postcode:

DA12 1LH

Date notice served:

27/01/2025

Name of person notified:

***** REDACTED *****

House name:

Flat 2, Dolphin Court

Number:

95

Suffix:

Address line 1:

Windmill Street

Address Line 2:

Town/City:

Gravesend

Postcode:

DA12 1LH

Date notice served:

27/01/2025

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Replacement of existing white painted timber frame, single glazed, sash windows with like for like white painted timber frame double glazed sash windows, to the front and side elevations. Removal of existing white UPVC casement mock sash windows, and reinstatement of sash windows with white painted, timber frame, double glazed sash windows, to the rear elevation, removal of 2 existing UPVC casement windows, replacement with one white painted timber frame double glazed casement window, replacement of existing double glazed rear slope roof light with a slightly larger low profile anthracite frame double glazed roof light and installation of two low profile anthracite frame double glazed roof lights to the rear slope.

Reference number

20211011

Date of decision

04/10/2021

What was the original application type?

Full planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- ☐ **Householder development:** Development to an existing dwelling-house or development within its curtilage
- ☒ **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

Amendments to the Second floor layout;

Amend the approved 3 no double glazed rooflights to the rear slope by replacing with 2 no double glazed rooflights, low profile, anthracite frame to the rear (West facing) and 1 no double glazed rooflights, low profile, anthracite frame to the side (South facing)

Amendments to the Roof Plan to reflect the Replace the revised location for the rooflights and to propose replacement of existing rooftiles like for like, terracotta colour tiles.

Please state why you wish to make this amendment

Improved functionality to the Second Floor;

The 3 rooflights are not technically achievable on the west slope, hence we propose to move one onto the South Slope, to serve the proposed office space, with no natural light at the moment.

The roof urgently needs repairs as leaks have become more frequent.

Are you intending to substitute amended plans or drawings?

- ☒ Yes
- ☐ No

If yes, please complete the following details

Old plan/drawing numbers

(20)1102AP - Second Floor Plan Proposed

(20)1103AP - Roof Plan Proposed;

(20)3001AE - Proposed Front Elevation (East) Proposed Side Elevation (North)

(20)3002AP - Proposed Rear Elevation (West) Proposed Side Elevation (South)

New plan/drawing numbers

(20)1102AP - Second Floor Plan Proposed - RevA

(20)1103AP - Roof Plan Proposed - RevA

(20)3001AE - Proposed Front Elevation (East) Proposed Side Elevation (North) - RevA

(20)3002AP - Proposed Rear Elevation (West) Proposed Side Elevation (South) - RevA

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
- ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Anca Mihalache

Date

30/01/2025