



Gravesham Borough Council
Planning Department
Civic Centre
Gravesend
DA12 1AU

26 July 2024

Dear Sir or Madam,

**DISCHARGE OF CONDITION 4 ATTACHED TO PLANNING PERMISSION REF: 20231078
UNIT C, IMPERIAL RETAIL PARK, THAMES WAY, GRAVESEND, KENT, DA11 0DQ**

On behalf of Box+III Gravesend Limited (the 'Applicant'), the owners of Imperial Retail Park ('the Site'), we apply for permission to discharge Condition 4 attached to Planning Permission Ref: 20231078, dated 18 January 2024.

In accordance with the Town and Country Planning (Development Management Procedure) Order 2015, the documents which comprise the application include the following:

- Application Cover Letter dated 26 July 2024 (this letter);
- Application Forms signed and dated 26 July 2024;
- Planning Permission Ref: 20231078;
- Travel Plan, prepared by TTP Consulting; and
- Travel Plan Travel Pack, prepared by TTP Consulting.

The application has been submitted electronically via the Planning Portal website (Reference: PP-13282468). The application fee of £145.00 has been paid using the online portal.

Relevant Planning History

On 18 January 2024, planning permission was granted for the "*change of use of the ground floor from non-food retail to retail sale of food and ancillary non-food goods and installation of plant*" at Unit C of Imperial Retail Park (Application Ref: 20231078) (the '2024 Permission'). The 2024 Permission was granted subject to 8 Conditions. This application seeks to discharge Condition 4. The requirements of Condition 4 are set out below.

Condition 4 (Travel Plan)

Condition 4 requires a completed Travel Plan (covering both staff and customers) to be submitted and approved by the LPA within six months of commencement of the development.

Condition 4 states as follows:

"Within six months of the commencement of the development, a completed Travel Plan (covering both staff and customers) shall be submitted to and approved in writing by the Local Planning Authority. The Travel Plan shall include, amongst other things, the appointment of a Travel Plan Co-ordinator and the plan shall be monitored at yearly intervals. The measures approved in the Travel Plan shall be implemented in accordance with the approved details or any changes subsequently made under its monitoring review process."

In accordance with the requirements of Condition 4, this application includes the following documents:

- Travel Plan, prepared by TTP Consulting; and
- Travel Plan Travel Pack, prepared by TTP Consulting.

The documents included as part of this submission provide full details of the long-term travel strategy, including a range of measures, to ensure that travel made by staff and visitors is carried out in the most sustainable means possible, such as encouraging walking, cycling, the use of public transport and car sharing.

This includes the appointment of a Travel Plan Co-ordinator, Nick Edwards (Divisional Manager), who will be responsible for overseeing the implementation, management and development of the Travel Plan, and forms part of a continuous process for monitoring, review, and revision so that the plan remains relevant, as required by Condition 4.

The Travel Plan Travel Pack will be distributed to all employees and contains a summary of useful information to increase awareness of more active modes of transport and encourages them to choose the most sustainable travel options.

It follows that the documents included as part of this submission fully meets the requirements of Condition 4 of the 2024 Permission. Condition 4 can therefore be fully discharged.

Summary and Conclusions

This application seeks to formally discharge Condition 4 attached to Planning Permission Ref. 20231078 dated 18 January 2024.

We trust the information provided above and on the enclosed documents is sufficient for the Council to register and consider this application. We will endeavour to contact you within the next few days to establish your timetable for decision making.

In the meantime, should you require any further details please do not hesitate to contact Nathan Wilson on 07387 542 303 (nathan.wilson@montagu-evans.co.uk) or Ross Fraser on 07920 206 216 (ross.fraser@montagu-evans.co.uk).

Yours faithfully,


MONTAGU EVANS LLP

Enc.